SENATE NOTICE OF MEETING

Date: Wednesday, 21/02/2007
Time: 4:30 pm
Venue: Senate room, South Street Campus

AGENDA

1. MEMBERSHIP
2. APOLOGIES
3. DECLARATIONS OF INTEREST (SENATE STANDING ORDERS CLAUSE 4.2)

PART A - MAJOR ISSUES

4. 2006 ANNUAL FINANCIAL STATEMENTS OF THE UNIVERSITY
5. 2006 ANNUAL REPORT OF THE UNIVERSITY
6. 2006 AUDIT AND RISK MANAGEMENT COMMITTEE ANNUAL REPORT

PART B - OTHER ISSUES FOR DISCUSSION

7. VICE CHANCELLOR’S REPORT
8. SENATE RETREAT
9. RATIFICATION OF STATUTE AMENDMENTS

PART C - OTHER ITEMS

10. CONFIRMATION OF PREVIOUS MINUTES
11. ACADEMIC COUNCIL
12. AUDIT AND RISK MANAGEMENT COMMITTEE
13. ENVIRONMENTAL COMMITTEE
14. RESOURCES COMMITTEE
15. OFFICIAL SEAL
16. SENATE MEETING DATES 2007

◆◆◆
SENATE NOTICE OF MEETING

Date: Wednesday, 21/02/2007
Time: 4:30 pm
Venue: Senate room, South Street Campus

Afternoon tea will be available in the foyer of the Senate Suite from 4pm. Would you kindly remember to wear your name badge?

After the meeting members are invited to have dinner at Club Murdoch.

If you will be unable to remain for dinner, would you please advise the Assistant University Secretary, Samantha Summerton, by phone as soon as possible, so we can finalise catering numbers? Her number is 9360 6333.

If any Senate member would like additional information on any agenda item, or has a motion or changes to recommendations which could be included in a supplementary agenda, please contact me as soon as possible via eMail to J.Rigg@murdoch.edu.au.

The Chancellor has also requested that, if you intend to speak to a particular item (in particular any item included in Part C of the agenda), please let me know in advance. Where the item is in Part C, would you please also identify the specific item and provide brief details of the aspect(s) in respect of which you intend to speak? This will greatly facilitate the smooth running of the meeting.

JEREMY RIGG
GENERAL COUNSEL
& UNIVERSITY SECRETARY
14/02/2007

AGENDA

1. MEMBERSHIP
   1.1 A list of current Senate members is attached, together with an up to date attendance register.
   1.2 There are a number of vacancies to be filled on current Senate committees. The Chancellor is facilitating this process with the GC&US and a new list of Senate Committee Memberships will be distributed at a later date.

2. APOLOGIES
   2.1 No apologies have been received prior to circulation of the agenda.
   2.2 Any apologies received after circulation of the agenda will be reported to the meeting.
3. DECLARATIONS OF INTEREST

Section 17A and Division 2 of Schedule 1 of the Murdoch University Act require all members of Senate who have a material personal interest in a matter being considered or about to be considered:

(i) to declare the nature and extent of the interest; and
(ii) not to be present during consideration of the matter, nor vote on it.

PART A - MAJOR ISSUES

4. 2006 ANNUAL FINANCIAL STATEMENTS OF THE UNIVERSITY

The Deputy Vice Chancellor (Corporate), Mr Ian Callahan, will speak to the attached report.

5. 2006 ANNUAL REPORT OF THE UNIVERSITY

The Deputy Vice Chancellor (Corporate), Mr Ian Callahan, will speak to the attached report.

6. 2006 AUDIT & RISK MANAGEMENT COMMITTEE ANNUAL REPORT

The Chair of the Committee, Judge Kate O’Brien, will speak to the attached report

PART B - OTHER ISSUES FOR DISCUSSION

7. VICE CHANCELLOR’S REPORT

The Vice Chancellor will speak to his report to Senate, a copy of which is attached.

8. SENATE RETREAT

The Chancellor will update Senate on the attached draft agenda for the Senate Retreat, which will be held on 9 & 10 March, 2007.

9. RATIFICATION OF STATUTE AMENDMENTS

On 29/11/2006 Senate approved the amendments to Statute 5 – Academic Council and Statute 17 – Guild of Students (S/60/2006). These statutes have been dealt with in accordance with s 25(1)(b) of the Murdoch Act and are being re-presented to Senate for ratification. The following items contain recommendations to Senate:

9.1 To ratify the amendments to Statute 5 – Academic Council in the terms attached (changes marked up)

9.2 To ratify the amendments to Statute 17 – Guild of Students in the terms attached (changes marked up)

Note: In accordance with section 25 of the Murdoch University Act, an absolute majority of Senate must ratify the amendment.
PART C - OTHER ITEMS

The Chancellor will put the following as a single item for noting and for the approval/acceptance of any recommendations contained in them. Members of Senate may request that any of these items to be reserved for discussion.

10. CONFIRMATION OF PREVIOUS MINUTES

10.1 Confirmation of the attached minutes of the meeting held on 29/11/2006.

10.2 Note the attached report of action on resolutions passed at the previous meeting.

11. ACADEMIC COUNCIL

The minutes of the Academic Council meeting held on 31/01/2007 are attached. The following items contain recommendations to Senate:

AC/13/2007 To note the attached summary of the panel report from the Veterinary Clinical Science review

AC/14/2007 To note the attached summary of the panel report from the School of Education review

12. AUDIT AND RISK MANAGEMENT COMMITTEE

The minutes of the Audit and Risk Management Committee meeting held on 06/02/2007 are attached. There are no recommendations to Senate.

13. ENVIRONMENTAL COMMITTEE

The minutes of the Environmental Committee meeting held on 08/02/2007 are attached. There are no recommendations to Senate.

14. RESOURCES COMMITTEE

The minutes of the Resources Committee meeting held on 14/02/2007 are attached. The following items contain recommendations to Senate:

RC/01/2007 (i) Approve the financial statements for the year ended 31 December 2006;

(ii) Authorise the Chancellor, Vice Chancellor and Chief Finance Officer to sign the Certification of Financial Statements; and

(iii) Authorise the Chancellor to sign the Report by the Members of the Senate.

RC/02/2007 (i) To approve the performance indicators for the year ended 31 December 2006; and

(ii) Authorise the Chancellor and Vice Chancellor to sign the Certificate of Performance Indicators for 2006 for inclusion in the 2006 annual report.

(iii) Authorise the Chancellor and Vice Chancellor to sign the Statement of Compliance.
RC/03/2007  To approved the *attached* write-off debt, as at 31/12/2006
RC/04/2007  To approved the *attached* write-off debt for the Veterinary Hospital, as at 31/12/2006
RC/05/2007  To approve the *attached* payments for the period 29/10/2006 to 01/12/2006.

15. **OFFICIAL SEAL**

In accordance with resolution S/54/2004, the General Counsel & University Secretary has *attached* a report detailing the documents to which the official seal has been affixed since the last Senate meeting.

16. **SENATE MEETING DATES 2007**

The Senate’s meeting dates for 2007 and respective closing dates for agenda items are *attached*.
## AGENDA ITEM 1.1

### CURRENT MEMBERS OF SENATE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Term expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Terry Budge</td>
<td>Chancellor</td>
<td>29/11/2009</td>
</tr>
<tr>
<td>Prof John Yovich</td>
<td>Vice Chancellor</td>
<td>Ex officio</td>
</tr>
</tbody>
</table>

### APPOINTED MEMBERS

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Term expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alison Gaines</td>
<td>Deputy Chancellor</td>
<td>11/07/2008</td>
</tr>
<tr>
<td>Brian Aitken</td>
<td></td>
<td>27/08/2008</td>
</tr>
<tr>
<td>Garry Hunt</td>
<td></td>
<td>26/05/2007</td>
</tr>
<tr>
<td>Judge Kate O'Brien</td>
<td></td>
<td>20/06/2009</td>
</tr>
<tr>
<td>Vacant</td>
<td></td>
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<tr>
<td>Vacant</td>
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### CO-OPTED MEMBERS

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Tony Iannello</td>
<td></td>
<td>24/05/2009</td>
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<tr>
<td>Shirley McPherson</td>
<td></td>
<td>22/02/2009</td>
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<tr>
<td>Vacant</td>
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### ELECTED ACADEMIC STAFF

<table>
<thead>
<tr>
<th>Name</th>
<th></th>
<th>Term expires</th>
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</thead>
<tbody>
<tr>
<td>Prof Stuart Bradley</td>
<td></td>
<td>12/11/2008</td>
</tr>
<tr>
<td>Prof Nick Costa</td>
<td></td>
<td>23/10/2009</td>
</tr>
<tr>
<td>Assoc Prof Jim Macbeth</td>
<td></td>
<td>28/10/2007</td>
</tr>
</tbody>
</table>

### ELECTED GENERAL STAFF

<table>
<thead>
<tr>
<th>Name</th>
<th></th>
<th>Term expires</th>
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</thead>
<tbody>
<tr>
<td>Philip Hocking</td>
<td></td>
<td>20/04/2008</td>
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### ELECTED CONVOCATION

<table>
<thead>
<tr>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Janice Bowra</td>
<td></td>
<td>31/12/2008</td>
</tr>
<tr>
<td>Dr Lyndy Scott</td>
<td></td>
<td>31/12/2009</td>
</tr>
</tbody>
</table>

### ELECTED STUDENTS

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Gerry Georgatos</td>
<td></td>
<td>31/12/2007</td>
</tr>
<tr>
<td>Lloyd Johnson</td>
<td></td>
<td>31/12/2007</td>
</tr>
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### SECRETARY TO SENATE

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Jeremy Rigg</td>
<td></td>
<td>Ex officio</td>
</tr>
</tbody>
</table>
SECTION 17A - DISCLOSURE OF INTERESTS

17A. Disclosure of Interests

Schedule 1 Division 2 has effect.

DIVISION 2 — DISCLOSURE OF INTERESTS

2. Disclosure of interests

2.1 A member of the Senate who has a material personal interest in a matter being considered or about to be considered by the Senate must, as soon as possible after the relevant facts have come to the member’s knowledge, disclose the nature and extent of the interest at a meeting of the Senate.

2.2 A disclosure under subclause (1) is to be recorded in the minutes of the meeting.

3. Voting by interested members

A member of the Senate who has a material personal interest in a matter that is being considered by the Senate

(a) must not vote whether at a meeting or otherwise

(i) on the matter; or

(ii) on a proposed resolution under clause 4 in respect of the matter, whether relating to that member or a different member;

and

(b) must not be present while

(i) the matter; or

(ii) a proposed resolution of the kind referred to in paragraph (a)(ii).

is being considered at a meeting.

4. Clause 3 may be declared inapplicable

Clause 3 does not apply if the Senate has at any time passed a resolution that

(a) specifies the member, the interest and the matter; and

(b) states that the members voting for the resolution are satisfied that the interest should not disqualify the member from considering or voting on the matter.

5. Quorum where clause 3 applies

Despite section 12(6), if a member is disqualified under clause 3 in relation to a matter, a quorum is present during the consideration of the matter if at least 7 members of the Senate are present who are entitled to vote on any motion that may be moved at the meeting in relation to the matter.

6. Minister may declare clauses 3 and 5 inapplicable

(1) The Minister may, on the application of a member of the Senate, by writing declare that clause 3 or 5 or both of them do not apply in relation to a specified matter either generally or in voting on particular resolutions.

(2) The Minister must cause a copy of a declaration made under subclause (1) to be laid before each House of Parliament within 14 sitting days of that House after the declaration is made.
TEACHING & LEARNING SUCCESS

2006 Learning and Teaching Performance Fund
Murdoch University’s long history of a strong strategic commitment to student-centred learning and teaching has been affirmed by the award of $3.33 million from the 2007 Learning and Teaching Performance Fund (LTPF). The Hon Julie Bishop MP, Minister for Education, Science and Training, announced that Murdoch will receive funding in three broad discipline groupings based on our performance in measures of student satisfaction, progress and graduate outcomes. We rated in the top category, A1, for both ‘Science, computing, engineering, architecture & agriculture’ and ‘Humanities, arts & education’. In the ‘Health’ category Murdoch was rated A2.

Murdoch has been able to improve measures of student satisfaction, outcomes and success from already high levels as we implement better ways to engage students in learning. Importantly, graduate employment has increased at a rate above that of other institutions in WA, drawing us significantly closer to the state average.

Funding has been allocated only to those Universities recommended by the Expert Panel. Each successful institution receives a base grant of $1 million and a further amount on the basis of undergraduate student load, with the load related grant weighted by 1.5 for A1 universities and 1.0 for A2.

Our success in this initiative demonstrates Murdoch’s balance between world-class research and top quality education.

I want to thank all staff for their efforts in promoting excellence in both academic and service provision that ensures Murdoch University will continue to develop and foster its reputation as a genuinely student-centred institution.

2006 Carrick Award
Murdoch University has a strong tradition of assisting students in their transition into university and providing support to build their academic learning skills. Earlier this year, the University was commended by AUQA for its support of students across campuses and externally. This emphasis was recognised by the Carrick Institute in awarding the Teaching and Learning Centre the $25,000 prize in the Flexible Learning and Teaching category of the Awards for Programs that Enhance Learning component of the Carrick Awards for Australian University Teaching for the development of the ‘Quick Skills modules’.

The modules were developed by Associate Professor Lorraine Marshall who led a team in the Teaching and Learning Centre. The project was initiated by and developed for Open Universities Australia and strongly supported by the Deputy Vice Chancellor (Academic), Professor Jan Thomas.

The Quick Skills modules help time-poor adults hone their online study skills and improve their life and study management skills. The modules cover a range of topics including setting
goals and objectives, managing risks, knowing study resources, managing time and tasks and preparing and sitting for exams. In addition to Murdoch students, the modules are accessed by students from Open Universities Australia. To date, up to 1000 students have used the modules and they are proving to have a positive impact on the retention of these students.

On behalf of the University community, I congratulate Associate Professor Marshall and her team on this prestigious Award.

**COMMONWEALTH FUNDING SUCCESS**

**Capital Development Pool**
The Minister for Education, Science and Training, the Hon Julie Bishop MP, announced funding for Capital Development Pool programme funding for Australian universities with projects commencing in 2007. Murdoch University was one of only four Universities to receive funding from this round. Funding of $1.5 million has been received for a specific purpose building for a nursing programme at the Peel campus.

Murdoch has also made submissions for funding in 2008 and 2009 for capital works related to the expansion of the Veterinary School and a science and engineering building.

**Collaboration and Structural Reform Fund**
The Minister for Education, Science and Training, the Hon Julie Bishop MP, announced funding of more than $8 million for 13 new projects in the 2006 funding round for the Collaboration and Structural Reform Fund (CASR). This fund aims to promote structural reform in higher education and encourage stronger links between universities and industry, business and the local community, and other education and training providers.

Murdoch is one of a consortium of five Australian universities and three other research bodies that received CASR funding of $524,696 to develop a nationally-based postgraduate curriculum in Plant Biosecurity, with the offering of linked awards in Plant Biosecurity at postgraduate certificate, postgraduate diploma and masters levels.

**REVIEW OF UNIVERSITY REFORMS**

The Minister for Education, Science and Training, the Hon Julie Bishop MP, announced on 19th December 2006 the commencement of a review into the impact of reforms on the higher education sector.

The Department of Education, Science and Training will undertake the review, which will investigate the impact on the higher education sector of the higher education reforms enacted through the *Higher Education Support Act 2003* and the *2003 Our Universities: Backing Australia’s Future* reform package.

It will be conducted during 2007 and 2008 and will be overseen by an Interdepartmental Steering Committee, chaired by the Department of Education, Science and Training, with membership from the Department of Prime Minister and Cabinet, Treasury and the Department of Finance and Administration. Consultation will be undertaken with higher education providers, peak bodies, professional organisations and other interested parties, including via submissions. It is likely that independent, external consultants will be engaged to assist with consultation and examination of technical issues.
The review of the reforms is required under the terms of the Act. The Minister has indicated that the scope of the reforms enacted through the Act is such that the issues to be considered will be structured into phases, with consultation and research targeted to the issues being considered in each phase. Discussion papers will be released covering the issues to be considered in each phase and comments will be sought from the sector through structured consultation.

The first phase of the review commenced with the release of a discussion paper inviting submissions until 26 February 2007 on: the current discipline groupings and relativities within the cluster funding mechanism; and the pipeline arrangements for the funding of new Commonwealth supported places. The discussion paper is available on the Department’s website.

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**AWARDS AND ACHIEVEMENTS**

- Doug Clarke retired from the School of Electrical, Energy and Process Engineering at the end of 2006. For more than 30 years, he has contributed significantly to Chemistry and related sciences at Murdoch. He has lectured in many areas, developed laboratory work, given chemical magic shows (many of them), helped countless students and staff with their research projects, been a consultant to industry and managed laboratory staff. In recognition of his outstanding work, he has been awarded the title of Emeritus Professor. We look forward to his continued engagement with Murdoch, particularly through the Banksia Association.

- Murdoch University has been asked to participate in the Australian Universities Quality Agency (ACQU) Good Practice Database. ACQU has singled out four commendations from Murdoch University’s Audit last year they would like to use. The database is widely accessed both nationally and internationally and entries of commendations to the database are by invitation only.

- Murdoch University’s Chiropractic Clinic has now registered as a HBF provided. The chiropractic clinic had to meet very exhaustive guidelines and provide detailed evidence of the high quality clinical practices followed by the clinic to satisfy HBF’s registration requirements.

- Professor Gary Martin, Deputy Vice Chancellor (Enterprise and International) has been appointment as Chair of Perth Education City (PEC). A peak body funded under a joint industry government initiative, PEC is a consortium of private and public universities, colleges and schools which provide education services to the international community. PEC is supported by the WA State Government through the WA Department of Industry & Resources and the WA Department of Education and Training.

- Dr Rowan Strong, Senior Lecturer in Theology in the School of Social Sciences and Humanities, has been elected a Fellow of the Royal Historical Society.

- The AVCC has appointed Professor Jan Thomas, Deputy Vice-Chancellor (Academic), for membership of the Carrick Fellowships Scheme Standing Committee. The Standing Committee provides advice to the Carrick Board on the direction, development and ongoing evaluation and of the various Fellowship Schemes and to determine the winners of those fellowships and advise the Board.

- Professor Yianni Attikouzel, Executive Dean of the Division of Science and Engineering, has been appointed by the Australian Council of Engineering Deans as their nominee on the Electronic Industry Action Agenda Committee of the Federal Department of Industry Tourism and Resources (DIST).
NOTABLE EVENTS

- The Minister for Science and Innovation, Francis Logan, opened the WA Centre of Excellence in Comparative Genetics in a ceremony held on 5th December 2006. The State Government has committed $1.45 million to the Centre which will, in part, fund the building of a high resolution display wall that aims to revolutionise the way scientists looked at human disease, organ and bone marrow transplantation, new vaccines and the breeding of drought and disease resistant crops. Comparative genomics is now a key component of research and development in agricultural and biomedical sciences and, as such, is a vital element in the development of the University’s strength in biotechnology. The Centre will allow groups of international scientists from different fields to come together to examine a DNA sequence and analyse gene location, protein and clinical information in the one place. It will encourage international collaborations, including with internationally recognised groups in Japan, China and the USA.

- The Premier, Alan Carpenter, was a guest speaker at an International Conference on Renewable Energy for Sustainable Development in the Asia Pacific Region on 5th February 2007 where he announced a major initiative in the State Government’s campaign to tackle climate change. The conference attracted a number of international speakers over the four days of the conference, which was coordinated by Murdoch’s Environmental Technology Centre.

- Murdoch University has entered into a formal arrangement with Campus Living Villages (CLV) which will see CLV taking responsibility for the management of the University’s Student Village Residential Facility from 2007. Over the next few years, and under CLV management, the existing Student Village will be upgraded and further developed, to cater for the increasing number of domestic and international students requiring on-campus accommodation.

INTERNATIONAL AGREEMENTS

- A student exchange agreement has recently been signed with Flensburg University, Germany. Signatories were Professor Gary Martin and from Flensburg, Professor Heiner Dunckel, Rector. The agreement commenced on 18th December 2006 and is for three years, with automatic renewal for a further three years. The exchange basis will be up to two semester long places or one year long place annually.

- A student exchange agreement has recently been signed with Murdoch by Professor Don Barry, Vice President, Academic and Registrar on behalf of the University of Limerick, Ireland. The agreement commenced on 11th December 2006 and is for the term of 3 years, with automatic renewal for another 3 years. The exchange basis will be up to two semester long places or one year long place annually.

- A memorandum of understanding has recently been signed with Global Institute of Media Limited of United Arab Emirates. Signatories were Professor Gary Martin and Mr Zafar Siddiqi, Chairman of Global. The agreement commenced on the 22nd December and is for the term of 10 years. Areas of collaboration include the delivery of graduate and postgraduate programmes, developing professional and management short training courses on a consultancy as needs basis and supporting other programs including general MBA programs to be developed at a later date.
A student exchange agreement has recently been signed between Murdoch and the University of Applied Sciences, North Western Switzerland by Professor Martin and Professor Dr Christoph Holliger, Director for International Partnerships. The agreement provides for up to two semester long places or one year long place annually. It commenced on 12th December 2006 for a three year term, with automatic renewal for another 3 years.
# Draft Agenda for Senate Retreat

**Day 1 - Friday, 9th March 2007**

<table>
<thead>
<tr>
<th>Session</th>
<th>Time</th>
<th>Topic</th>
<th>Presenter</th>
<th>Content</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>11:00–11:10</td>
<td>Introduction</td>
<td>Chancellor</td>
<td>Brief welcome speech</td>
</tr>
<tr>
<td>2</td>
<td>11:10–11:40</td>
<td>Governance: The role of Senate and its members</td>
<td>Chancellor</td>
<td>A review of the role and the governance of Senate.</td>
</tr>
<tr>
<td></td>
<td>13:15–14:00</td>
<td>Lunch</td>
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<tr>
<td>4</td>
<td>14:00–15:00</td>
<td>Overview of Self Assessment</td>
<td>University Secretary</td>
<td>Examine Senate’s performance as highlighted by the results of the self-assessment process, as background for development of the Senate priorities for 2007.</td>
</tr>
<tr>
<td>5</td>
<td>15:00–16:00</td>
<td>State of the University Address</td>
<td>Vice Chancellor</td>
<td>An overview of the current operating environment for the University, and the challenges looking ahead.</td>
</tr>
<tr>
<td></td>
<td>16:15–16:45</td>
<td>Afternoon Tea</td>
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<tr>
<td>5</td>
<td>16:15–17:00</td>
<td><em>continued</em> State of the University Address and discussion of Day 2 Objectives</td>
<td>Vice Chancellor</td>
<td>Continued from above – discussion of the objectives for Day 2 of the retreat and desired outcomes.</td>
</tr>
<tr>
<td></td>
<td>17:15–17:45</td>
<td>Brewery Tour</td>
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<tr>
<td>6</td>
<td>18:00–18:30</td>
<td>Branding update</td>
<td>Director, PR and Brand Marketing</td>
<td>An update on implementation of the branding strategy – “bringing the brand to life”</td>
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<td></td>
<td>18:30–20:00</td>
<td>Dinner</td>
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# Draft Agenda for Senate Retreat

## Day 2 - Saturday, 10th March 2007

<table>
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<th>Session</th>
<th>Time</th>
<th>Topic</th>
<th>Presenter</th>
<th>Content</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>8:45 – 10:15</td>
<td>Overview of Strategic Plan and Performance Indicators</td>
<td>Vice Chancellor</td>
<td>A brief review of the <em>Strategic Plan 2007-2010</em> as previously presented to Senate, with Mission, Vision, Themes and Goals.</td>
</tr>
<tr>
<td>2</td>
<td>10:15–11:15</td>
<td>Workshop on Senate Priorities (morning tea to be available)</td>
<td>Facilitator, break out groups</td>
<td>Senators to consider the role they see Senate playing in the achievement of the Strategic Plan, and the priorities for Senate for 2007.</td>
</tr>
<tr>
<td>3</td>
<td>11:15 – 12:00</td>
<td>Discussion of workshop outcomes</td>
<td>Facilitator, all</td>
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<tr>
<td></td>
<td>12:00 – 12:30</td>
<td>Lunch</td>
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<tr>
<td>4</td>
<td>12:30 – 14:00</td>
<td>Workshop on Performance Indicators</td>
<td>Facilitator, break out groups</td>
<td>A review of the Key Performance Indicators from the Strategic Plan.</td>
</tr>
<tr>
<td>5</td>
<td>14:00 – 14:30</td>
<td>Discussion of workshop outcomes</td>
<td>Facilitator, all</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>14:30 – 15:00</td>
<td>Wrap up of Retreat outcomes</td>
<td>Chancellor</td>
<td>A summary of the outcomes from the retreat.</td>
</tr>
</tbody>
</table>
Draft Agenda for Senate Retreat

Desired Outcomes:

1. Senate approval of *Strategic Plan 2007-2010*

2. Senate endorsement of the *Key Performance Indicators* and reporting schedule

3. List of *Senate Priorities for 2007*

4. Understanding of the role Senate will play in achieving the aims of the *Strategic Plan 2007-2010*

5. A plan for progressing the professional development of Senators
### STATUTE 5 – ACADEMIC COUNCIL
#### PROPOSED AMENDMENT

<table>
<thead>
<tr>
<th>Previous Senate resolution number:</th>
<th>S/60/2006</th>
</tr>
</thead>
</table>
| Proposed amendment to Senate resolution S/11/2006: (all changes to be shown in mark-up) | 2. (b) The members of the Academic Council shall be: The persons holding the following offices, ex officio—
- Vice-Chancellor;
- Executive Deans of Divisions;
- President of the Guild of Students;
- Pro Deputys [Vice-Chancellor (Academic)];
- Pro Deputys [Vice-Chancellor (Corporate)];
- Pro Deputys [Vice-Chancellor (Research)];
- Pro Deputys [Vice-Chancellor (Strategy, Enterprise & International)];
- Education Vice-President of the Guild of Students |
**STATUTE 17 – GUILD OF STUDENTS**

**PROPOSED AMENDMENT**

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<th>Date of Senate endorsement:</th>
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<td>Senates resolution number:</td>
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<td>Proposed amendment:</td>
<td>Statute 17 – Guild of Students</td>
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<td>(all changes to be shown in mark-up)</td>
<td>1. Interpretation</td>
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(1) In this Statute, unless the context otherwise requires—
‘Guild’ means the Guild of Students established in accordance with section 20 of the Act;
‘Guild Regulation’ means a regulation made by the Guild under the authority of and in accordance with section 6;
‘Guild Rule’ means a rule made by the Guild under the authority of section 7;
‘Member’ means a member of the Guild;
Secretariat Student Executive means the Student Executive secretariat of the Guild referred to in section 7;
‘Absolute Majority’ means a majority of all the members of the Secretariat Student Executive for the time being holding office;
‘Student Society’ means any club, society or association within or connected with the University which is affiliated with the Guild;
‘Associate of the Guild’ means a person other than a member admitted to associateship under the authority of section 3(m).
‘General Meeting’ means any general meeting of members held under the authority of section 8 at which all members may vote.
‘Referendum’ means any ballot on any subject held by the Guild under the authority of and in accordance with section 8.

(2) References to sections are references to the sections of this Statute.

2. Objects

(1) The objects of the Guild shall be, either alone or in association with any other organisation within the University—

(a) to represent its members, to further the common interests of its members, and to co-ordinate joint activities of its members, and other members of the University; and

(b) such other objects as the Guild may by Guild Regulation from time to time adopt.

(2) The Guild shall be the recognised means of communication between the student body and the Senate.

3. Powers
Subject to the Act, and the Statutes and By-laws of the University, the Guild shall have the power--

(a) to purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and to sell, let, mortgage, or otherwise dispose of it;

(b) to borrow, raise or secure payment of any money for any of the objects of the Guild from time to time and in particular by mortgaging or charging the property of the Guild or any part thereof;

(c) to engage and dismiss employees;

(d) to expend and invest moneys;

(e) to operate bank accounts;

(f) to transact such financial business as may be necessary for the purpose of carrying out the objects of the Guild;

(g) to affiliate with any university association or any other association of students;

(h) to co-ordinate the activities of Student Societies;

(i) to provide for representation of the Guild and its members in cultural, sporting and social activities;

(j) to make provision for the control and management of any buildings from time to time occupied by the Guild and for regulating the conduct of any person using such buildings or parts thereof;

(k) to hold licences under any legislation, including the Liquor Act 1970, for the time being in force;

(l) to impose fines or penalties, including suspension or withdrawal of privileges, upon members and on Student Societies for breach of the provisions of this Statute or of a Guild Regulation or a Guild Rule, but the limits of the fines or other penalties which may be imposed and all necessary procedures shall be prescribed by Guild Regulation;

(m) to admit to associateship persons other than members in the manner prescribed by Guild Regulation;

(n) generally, to act in all other matters authorised by this Statute or which are necessary or convenient for giving effect to this Statute.

4. Membership

(1) Subject to the provisions of the Act and the following provisions of this section, all students shall be eligible to be members of the Guild. Guild Regulations may make provision
for associate membership for non-students.

(2) Every student is automatically a member of the Guild unless he or she elects, at the time of enrolment, not to be a member, or subsequently resigns. The Guild represents all students of Murdoch University. Any student may elect to become a member of the Guild upon payment of the Amenities and Services Fee. Any student who is a member of the Guild can subsequently resign.

(3) The University must not act in a way that may dissuade or discourage a student, or person seeking enrolment as a student, from being or becoming a member of the Guild.

(4) A person shall cease to be a member of the Guild when he or she ceases to be a student or resigns as a member.

(5) Except as provided in this Statute the terms and conditions of membership of the Guild shall be prescribed by Guild Regulation.

(6) Students who are not members of the Guild are not eligible to vote in Guild elections or to hold an elective office of the Guild.

5. Seal

(1) The official seal of the Guild shall be in the following form—

(2) The Student Executive shall provide for the safe custody of the official seal of the Guild which shall never be used except with the authority of a resolution of the Student Executive and then in the presence of the President of the Guild who shall sign every instrument to which the seal is affixed, and every such instrument shall be countersigned by the Honorary Secretary of the Guild or by some other person appointed by the Student Executive for the purpose.

6. Guild regulations

(1) The Guild may, in the manner described in subsection (2) of this section, but subject in every case to the provisions of subsection (3) of this section, make, alter and repeal regulations—

(a) to provide for the internal administration, organisation, finances and records of the Guild;

(b) to enable clubs, societies or associations within or connected with the University to become affiliated with the Guild as Student Societies, and to prescribe the
conditions and any fees for such affiliation, and for the administration and finances of Student Societies;

(c)  to provide for the payment of subscriptions and fees, and refunds;

(d)  to provide for the allocation and distribution of Guild funds for the activities of the Guild and for Student Societies;

(e)  to provide for the election of the President and other members of the Student Executive Secretariat and matters relating to the office of President and membership of the Student Executive Secretariat;

(f)  to prescribe the rights, privileges and obligations of Associates of the Guild;

(g)  to provide for General Meetings of Members and procedures therefor, including attendance, quorum and voting, and for Referenda and procedures therefor;

(h)  to provide for meetings of the Student Executive Secretariat and its committees and procedures therefor;

(i)  to establish subsidiary councils of the Guild and procedures therefor;

(j)  to provide for the interpretation of regulations and rules of the Guild and for appeal against any interpretation;

(k)  to provide for any matters incidental to any of the abovementioned matters and any of the matters required by this Statute to be prescribed or to be dealt with by Guild Regulation.

(2)  a resolution to make, alter or repeal any regulation or regulations shall in the first instance be passed by an Absolute Majority of the Student Executive Secretariat or by a General Meeting;

(b)  in the case of a resolution passed in the first instance by an Absolute Majority of the Student Executive Secretariat

(i)  the resolution shall be published on the official Guild notice boards and in the Guild newspaper or any other publication generally circulated among the students produced under authority of the Guild with notice being given to members that they are entitled to have the resolution considered at a General Meeting if notice requesting a General Meeting is given to the President of the Guild signed by members whose numbers are not less than fifty percent of the number of members required to reach quorum
(b) Any resolution made in relation to any regulation or regulations in accordance with sub-section (2) of this section shall be forwarded to the Secretary of the University and a receipt therefor shall be signed by the Secretary of the University, or on his or her behalf.

(b) the Secretary of the University shall submit the regulation or regulations to the Senate for its consideration at its next
regular meeting or at a special meeting convened for the purpose.

(c) The Senate may allow or disallow any regulation so submitted to it in whole or part, but if any regulation is not disallowed within a period of three months after the first meeting of Senate to which it is submitted for its consideration, it shall be deemed to have been allowed at the expiration of that period.

(d) A regulation shall take effect as from the date specified in the regulation or the date on which it is allowed by the Senate, whichever is the later.

(e) A regulation shall be published in the manner prescribed by Guild Regulation.

7. Guild Student Executive Secretariat

(1) The Guild shall be administered by a Student Executive Secretariat comprising:-

(a) the President of the Guild;

(b) eight members (in this section referred to as the ‘Guild Members of the Secretariat’); and

(c) our general student representatives (referred to as the ‘General Members’); and

(c) eight subsidiary council representatives not more than ten representative members as described in sub-section (4) of this section (in this section referred to as the ‘Representative Members’)

no person shall hold office as the President of the Guild or as a member of the Secretariat unless that person is a member.

(2) The President of the Guild and the Guild General Members of the Secretariat Student Executive shall be elected annually and, subject to this section, in the manner prescribed by Guild Regulation. The Guild may, by Guild Regulation, provide for the filling of any casual vacancy on the Student Executive Secretariat provided that if any ballot is conducted to fill such a vacancy it shall be held in accordance with the provisions of sub-section (3) of this section.

(3) Any member may vote at any election for the office of the President of the Guild or the office of Education Vice-President or the office of a Guild General Member of the Secretariat. Elections Student Executive shall be conducted in accordance with Guild Election Regulations.

(4) The Guild may by Guild Regulation provide for the nomination of not more than ten persons as representative members who shall be elected officers or representatives of subsidiary
councils of the Guild or of Student Societies.

(5) The Guild may by Guild Regulation increase the maximum number of members of the Secretariat except that the number of Guild Members of the Secretariat (excluding the President of the Guild) shall be at least equal to the number of representative members.

(6) The Secretary-Student Executive shall appoint one of their number to be the Honorary Secretary of the Guild and another of their number to be the Honorary Treasurer of the Guild.

(7) The Secretariat and Student Executive shall cause accurate minutes to be made of all General Meetings and forums of the Guild and meetings of the Student Executive and Referendum. All duly confirmed minutes shall be deemed correct until the contrary is proved.

(8) The procedures for meetings of the Student Executive Secretariat shall be prescribed by Guild Regulation.

(9) The powers and obligations of the President of the Guild, Education Vice-President, Guild General Members of the Student Executive and the Representative Members shall be prescribed by Guild Regulation.

(10) Subject to this Statute and regulations made hereunder the Student Executive Secretariat shall have the entire control and management of the affairs and concerns of the Guild and shall act in all matters concerning the Guild in such a manner as appears to it to be best calculated to promote interests of its members.

(11) Resolutions passed at any General Meeting other than any resolutions to make, alter or repeal a regulation or regulations shall be in the form of a direction to the Student Executive Secretariat. The Student Executive Secretariat shall act in accordance with any direction of a General Meeting except that where, at its next meeting, the Student Executive Secretariat resolves by Absolute Majority that a particular direction is not best calculated to promote the interests of the members, the direction involved shall be referred to a further General Meeting or at the discretion of the Student Executive Secretariat, to a Referendum, to be held not later than 21 teaching days after such meeting of the Student Executive Secretariat, and if the direction is approved at such General Meeting or Referendum then the Student Executive Secretariat shall act in accordance with it.

(12) The Student Executive Secretariat may in the manner prescribed by Guild Regulations make, alter or repeal rules governing activities associated with the Guild but only when the power to do so is specified in Guild Regulations and then only to the extent specified.
8. General Meetings and Referenda

(1) A General Meeting may debate any issue of concern to the membership of the Guild.

(2) At a General Meeting each member present in person shall have one vote on any proposal put to the vote.

(3) A Referendum shall determine Guild policy on the issues submitted to the Referendum. The result of a Referendum shall bind the Student Executive Secretariat.

(4) Proceedings at a General Meeting and the manner in which a Referendum shall be conducted shall be described by Guild Regulation.

9. Property and Finance

(1) All property of the Guild and its subsidiary councils and all property of Student Societies (other than student societies which are incorporated bodies) shall be vested in the Guild.

(2) Where the Student Executive Secretariat determines to enter into any financial commitment for an amount which exceeds the current liquid assets of the Guild, or which it is unable to service adequately from current or future income, the Student Executive Secretariat shall consult with Senate before proceeding.

(3) No action taken by the Guild or the Student Executive Secretariat in the exercise of any of its powers or authorities conferred by this Statute shall impose any legal obligation upon the University or the Senate.

(4) The Student Executive Secretariat shall make provision for the keeping of proper books of account in connection with all the financial transactions of the Guild.

(5) The Student Executive Secretariat shall make provision for the auditing of the Guild’s books of accounts at least once a year. Guild Regulations shall prescribe when the auditing of the Guild’s books of accounts shall take place and by whom.

(6) A copy of the audited balance sheet and statement of income and expenditure of the Guild shall be transmitted to the Senate each year as soon as practicable after it has been adopted by the Guild, but in any event not later than four months after the conclusion of the Guild’s financial year.

(7) A copy of the audited balance sheet and statement of income and expenditure of the Guild shall be published each year in the Guild newspaper and any other suitable Guild publication and made available to members of the Guild as soon as practicable after it has been adopted by the Guild, but in any event not later than four months after the conclusion of the
Guild’s financial year.

10. Records

(1) A copy of this Statute and any amendments and a copy of all Guild Regulations and Guild Rules made under this Statute and any amendments shall be recorded in a Guild Statute Book.

(2) An entry in the Guild Statute Book of any Guild Regulations made under this Statute and any alteration to a Guild Regulation, signed by the administrative secretary of the Guild and the President of the Guild shall be prima facie evidence that the subject matter of the entry was duly approved by the Senate.

(3) An entry in the Guild Statute Book of any Guild Rule made under this Statute or any alteration of a Guild Rule, signed by the President of the Guild, shall be prima facie evidence that the subject matter of the entry was duly approved by the Guild.

11. Repeal and Transitional Provision

(1) This Statute shall come into operation on the day it is published in the Government Gazette and thereupon the existing No. 17 is hereby repealed.

(2) All regulations, by-laws and rules made under authority of the existing No. 17 prior to the date of publication of this Statute in the Government Gazette shall be deemed to have been made under the authority of this Statute and (except where inconsistent with this Statute) shall continue in force until altered or repealed in accordance with this Statute.
Date of meeting: Wednesday, 29/11/2007

Present: Ms Alison Gaines (Chair)
Prof. John Yovich (Vice Chancellor)  Mr Philip Hocking
Mr Brian Aitken  Ms Shirley McPherson
Em. Prof. Geoffrey Bolton  Judge Kate O’Brien
Ms Janice Bowra
Mr Mal Bradley
Prof. Stuart Bradley
Mr Terry Budge
Mr Gerry Georgatos

Secretary: Mr Jeremy Rigg

Observers: Mr Ian Callahan (DVC – Corporate)  
Prof. Gary Martin (DVC – E&I)
Prof. Jan Thomas (DVC – Academic)  
Prof. Andris Stelbovics (DVC – Research)
Prof. Michael Borowitzka (President, Academic Council)  
Prof. Jim Reynoldson
Prof. Yianni Attikiouzel
Prof. Arnold Depickere
Assoc. Prof. Michael Campion
Mr John LeCras
Ms Samantha Summerton
Mr Satis Arnold
Mr Ronnie Duncan
Ms Julie Keene
Ms Marion Kemp
Mr John Pike
Assoc. Prof. Ron Regan
Mr Reece Harley
Mr Lloyd Johnson

Apologies: Prof. Nick Costa, Mr Garry Hunt, Mr Tony Ianello, Ms Carolyn Jakobsen, Assoc. Prof. Jim Macbeth

Meeting commenced 4:34pm

MINUTES

The Deputy Chancellor opened the meeting at 4:34pm.

1. MEMBERSHIP

Senate welcomed Dr Lyndy Scott’s election to Senate by Convocation for a term of three years commencing on 01/01/2007, and Mr Lloyd Johnson’s election to Senate by the student body for a term of one year commencing on 01/01/2007. Senate also congratulated Mr Gerry Georgatos for his re-election to Senate by the student body for a further term of one year commencing on 01/01/2007.

Senate thanked Ms Carolyn Jakobsen and Mr Mal Bradley for their contributions to
Senate over the past 4 years and wished them both well in the future.

Senate also bid farewell to Assoc. Prof Mick Campion who has finished his term on as President of the NTEU (Murdoch Branch). Senate thanked him for his good work and wished him well for the future.

2. **APOLOGIES**

Prof. Nick Costa, Mr Garry Hunt, Mr Tony Ianello, Ms Carolyn Jakobsen, Assoc. Prof. Jim Macbeth.

3. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4. **EXPRESSIONS OF THANKS TO RETIRING CHANCELLOR**

The Deputy Chancellor spoke to Senate, detailing the achievements of Emeritus Professor Geoffrey Bolton and his outstanding contribution to the University.

Prof Bolton was a member of the Murdoch University Planning Board and a member of the inaugural Vice Chancellor Selection Committee from 1970-1973. He was the foundation Professor of History from 1973 to 1989 and has written the history of Murdoch University. Prof Bolton has also been the recipient of 2 honorary degrees from the University.

Prof Bolton has had a distinguished academic career with a BA and MA from the University of Western Australia and a BA, MA and PhD from Oxford University. He has written 15 books, including the Oxford History of Australia.

Prof Bolton has been Professor of History at the University of London, UWA, ECU and Murdoch Universities. He is a trustee of Murdoch Foundation, received an OA in 1984, a Centenary medal in 2001, Citizen of WA in 2003 and West Australian of the Year in 2006.

Senate members thanked Prof Bolton for his profound wisdom and humanity, and for his contribution to a harmonious and cohesive Senate, which has been stimulated by the commitment he has shown over his term as Chancellor. Prof Bolton has “ruled the roost with articulate gentle humour and elegance” and has been a privilege to work with.

The Deputy Chancellor moved the following resolution from the Chair:

**Resolved:** That the Senate, on behalf of the staff, students and alumni of Murdoch University and the Western Australian Community, express its profound gratitude to its Chancellor Emeritus Professor Geoffrey Bolton AO for his leadership of the Senate as Chancellor from 2002-2006 and his devotion and unflagging loyalty to the University.

5. **CONFIRMATION OF THE NEW CHANCELLOR OF THE UNIVERSITY**

The Deputy Chancellor moved a motion from the Chair confirming Mr Terry Budge as Chancellor, which was wholly endorsed by Senate. The retiring Chancellor, Emeritus Prof Geoffrey Bolton ceremonially handed the Senate gavel to the incoming Chancellor, Mr Terry Budge.

Mr Budge spoke to Senate, thanking them for their endorsement. He told Senate of the privilege and honour to be the Chancellor of Murdoch. Mr Budge thanked his fellow Senate members and the academic and executive staff for their support. He acknowledged the challenges ahead for the University and that he looked forward
to leading the Senate and supporting the University in achieving its goals.

Mr Budge welcomed feedback from the University community, inviting individuals to discuss their feeling about the University, what they would like to see the University do and what they would like to do within the University.

*Secretary’s note: Mr Budge chaired the meeting from this point on.*

**Resolved:** To confirm the appointment of Mr Terry Budge as the Chancellor of Murdoch University on 29 November 2006, for a term of three years.

6. **2007 UNIVERSITY BUDGET**

On 28/11/2006 the Resources Committee approved the recommendation that the 2007 University budget be presented to Senate, in a decision by circular resolution. The DVC (Corporate) spoke to his presentation to Senate on the key areas of the budget.

The DVC (Corporate) explained that the 2007 Budget would be a deficit budget and that, as an ongoing deficit is not sustainable, this is indicative of 2007 being a year of transition for Murdoch. Important environmental context for the budget includes that the indexation of funding is not matching cost growth, demand for places is softening and competition for students is increasing, and the challenge of updating the University’s ageing infrastructure.

A significant capital works programme is planned for 2007, including expansion of the Peel campus, commencement of the CCIBS building construction and works related to the MIT feeder college. Student load forecast for 2007 shows a significant increase in places against the 2006 actual load, in a declining market. The University will be increasing its spend in branding and advertising, in line with the strategic plan. Contingency measures have been made within the budget to address the impact if forecast is not met.

The 2007 Budget is a budget that aligns with the University’s strategic plan and is focused on the longer term, investing in key opportunities for the future at what appears to be a critical time for the tertiary education sector.

The Senate resolved as follow:

**Resolved:** To approve the 2007 Murdoch University Budget as attached subject to further reviewing operation revenue allocations and expenditure reduction initiatives to balance the budget, and providing an update to Senate at the end of the first quarter of 2007.

7. **2007-2010 STRATEGIC PLAN**

The Vice Chancellor opened the presentation on the 2007-2010 Strategic Plan and invited each of the Deputy Vice Chancellors to speak briefly to the presentation.

Key points from the strategic plan include:

- The need to respond to changes in funding frameworks, and to increased levels of competition in the sector.
- Increasing the University's levels of engagement with its stakeholders.
- Developing and defining areas of research focus, prioritising funding to these areas.
- Developing alternative, diverse sources of funding and income.
- Establishing a university wide approach to a future course profile and focus resources towards our intended areas of strength.
Identifying, developing and rewarding through effective use of resources, excellence in teaching and scholarship.

Increasing the number of students choosing to study in Murdoch’s undergraduate and postgraduate courses, both onshore and offshore.

Establishing clear and simple decision making processes, and linking accountabilities to individual responsibilities and report on operational and financial performance.

Developing clear and focused brand promotion plans, to aid in communication with stakeholders and in student recruitment.

Establishing and growing an endowment fund.

Investing in upgrading capabilities and use of information technology

Enhancing human resource management practices which support the development and performance of all staff.

Senate agreed that the most appropriate forum for further discussion of the Strategic Plan, the setting of University goals and the reporting of performance as against the plan will be the Senate Retreat in March 2007. Senate resolved as follows:

Resolved: To endorse the 2007-2010 Murdoch University Strategic Plan as presented S/57/2007 and finalise the plan at the 2007 Senate Retreat.

8. MURDOCH UNIVERSITY BRANDING INITIATIVE

The Director, Public Relations & Brand Marketing Mr John LeCras, introduced Mr Ronnie Duncan, Managing Partner for Meerkats marketing company. Mr Duncan explained the job for Meerkats was to ensure that Murdoch’s successes and positive attributes were being communicated to the outside world.

Historically, only allocated limited marketing spend has been allocated to promoting the University. Given the trend of increasing competition in the higher education market, it is imperative the University consolidate its brand position to strengthen its place in this market. Mr Duncan talked Senate through the methods Meerkats used to arrive at the University’s brand position. He then expanded on the methods that the University will use to sell the Murdoch brand.

Senate resolved as follows:

Resolved: To endorse the Murdoch University Branding Initiative as presented and to S/58/2007 continue to support and adopt general focus of this brand.

9. VICE CHANCELLOR’S REPORT

The Vice Chancellor spoke briefly to his report, with key points being:

- The recent launch on campus of the Ningaloo Collaboration Cluster with CSIRO was a significant milestone in an important research project.

- Assoc. Prof Lorraine Marshall was recognised by way of a Carrick award for her innovation, sustained refinement and leadership in the integration of generic skills and content in first year Foundation Units.

- The University was successful in each of its applications for NCRIS infrastructure funds.

10. RATIFICATION OF STATUTE AMENDMENTS

Senate resolved as follows:
Resolved: To ratify the amendments to Statute 18 – Intellectual Property in the terms attached (changes marked up)

Resolved: (i) To approve the amendments to Statute 5 – Academic Council in the terms attached (changes marked up)

(ii) To approve the amendments to Statute 17 – Guild of Students in the terms attached (changes marked up)

11. CONFIRMATION OF PREVIOUS MINUTES
Senate confirmed the minutes of the meeting held on 25/10/2007. It also noted a report of action taken to implement previous resolutions of Senate.

12. CONFIRMATION OF DECISION BY CIRCULATION
Senate noted the decision by circulation on 21/11/2006 to approve the sale of the University’s landholding in Forrestdale (S/53/2006).

13. ACADEMIC COUNCIL
Senate noted the minutes of the Academic Council meeting held on 01/11/2007. Other than in relation to legislative matters, there were no recommendations to Senate.

14. AUDIT AND RISK MANAGEMENT COMMITTEE
The Audit and Risk Management Committee meeting was held on 21/11/2007 and minutes were not available at the time of meeting, and will be circulated separately. There were no recommendations to Senate.

15. BOARD OF DISCIPLINE
Senate noted the Statute 23 - Student Discipline requirement that the Chair of the Board of Discipline shall be appointed by the Senate after recommendation from the Chair of Legislation Committee and recommended as follows:

Resolved: To approve the re-appointment of the incumbent Chair, Ms Gillian Braddock SC, as Chair of the Board of Discipline for a term of three years, expiring on 31 December 2009.

16. LEGISLATION COMMITTEE
Senate noted the minute of the Legislation Committee resolved by circular resolution on 20/11/2007 and recommended as follows:

Resolved: S/62/2007 To approve the following regulations and statutes in the terms marked up:

(i) approve the attached, newly drafted Postgraduate Coursework Regulations which will replace the:

(a) Master by Coursework Degree Regulations;

(b) Diploma Regulations;

(c) Certificate Regulations;

(ii) approve the attached, newly drafted Academic Progress Rules for Postgraduate Coursework.
(iii) approve the attached revised Academic Progress Rules for Bachelor Degrees;
(iv) approve the attached revised Bachelor Degree Regulation amendments;
(v) to rescind the Academic Progress Rules for Coursework Masters Degrees
(vi) Bachelor Degree Regulation 1.(1) (amendments attached)
(vii) Certificate Regulation 1.(1) (c) and 1(d) (amendments attached)
(viii) Diploma Regulation 1.(1)(c) and 1(b) (amendments attached)

17. COMMITTEES

17.1 Senate noted the request to appoint Mr Tony Ianello as Chair of the Resources Committee, replacing Mr Terry Budge and resolved as follows:

Resolved: To appoint Mr Tony Ianello as the Chair of the Resources Committee, replacing Mr Terry Budge.

S/63/2007

17.2 Senate noted the requirement of a Summer Committee for the 2006/2007 summer period and resolved as follows:

Resolved: To appoint the Chancellor, Deputy Chancellor, Vice Chancellor, Mr Tony Ianello and Prof Nick Costa to the Summer Committee for the 2006/2007 summer period. This Committee will exercise delegated responsibility on behalf of Senate between 29/11/2006 and the first meeting of Senate in February 2007.

S/64/2007

17.3 Emeritus Professor Geoffrey Bolton retired as Chancellor at this meeting on 29/11/2006. However, his presence is required on the Remuneration Committee, which was unable to complete its deliberations before this meeting of Senate. Senate resolved as follows:

Resolved: To co-opt Emeritus Professor Geoffrey Bolton as a member of Senate until 31/12/2006.

S/65/2007

18. RESOURCES COMMITTEE

Senate noted the minutes of the Resources Committee meeting held on 14/11/2007 and made resolved as follows:

Resolved: To approve, in principle, the expansion of the St Ives Retirement Village for Stages 8 and 9 subject to:

S/66/2007

(i) market demand supporting the development and Resources Committee being given the opportunity to review an updated market demand report prior to the execution of building contracts; and

(a) appropriate internal funding or borrowing facilities being in place to allow Stage 8 or 9 development to proceed

(ii) To authorise management to proceed to finalise detailed design and to develop appropriate procurement strategies for the construction of Stage 8, which may include a negotiated contract with a builder.
(iii) To approve the expansion of the St Ives Village for Stage 10 in principle and authorise management to develop detailed plans and a feasibility assessment for consideration by Resources Committee, including options incorporating favourable environmental design characteristics.

Resolved: To approve the attached payments for the period 26/09/2006 to 17/11/2006 inclusive.

Resolved: To approve the attached write-off representing unpaid student fees for the period to 31 October 2006.

Resolved: To approve the revised investment policy statement, number 1601 as attached.

19. OFFICIAL SEAL

Senate noted the report provided in accordance with resolution S/54/2004.

20. SENATE MEETING DATES 2007

Senate noted the meeting dates for 2007 and respective closing dates for agenda items.

21. MATTERS FOR INFORMATION

21.1 Senate noted the Governance Matters documents affixed to the Senate agenda

21.2 Judge Kate O’Brien encouraged all Senate members take time to view the University’s art exhibition on the 4th floor of the Library. The art curator, Mr Mark Stewart, would be pleased to talk any interested Senate members through the University’s collections.
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<td></td>
<td>Secretary</td>
<td></td>
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<tr>
<td>S/61/2006</td>
<td>Assistant</td>
<td>Notify Secretary to Appeals Committee of Ms Braddock’s appointment</td>
<td>30.11.2006</td>
</tr>
<tr>
<td></td>
<td>University</td>
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<td></td>
<td>Secretary</td>
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</tr>
<tr>
<td>S/62/2006</td>
<td>Secretary</td>
<td>Notify Council members of Senate approval of legislative amendments and post amendments on University webpage</td>
<td>30.11.2006</td>
</tr>
<tr>
<td></td>
<td>to Academic</td>
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<td></td>
<td>Council</td>
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</tr>
<tr>
<td>S/63/2006</td>
<td>Assistant</td>
<td>Notify Secretary to Resources Committee of Mr Ianello’s appointment</td>
<td>07/12/2006</td>
</tr>
<tr>
<td></td>
<td>University</td>
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<td></td>
<td>Secretary</td>
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</tr>
<tr>
<td>S/64/2006</td>
<td>Assistant</td>
<td>Post membership of Summer Committee on University webpage</td>
<td>07/12/2006</td>
</tr>
<tr>
<td></td>
<td>University</td>
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<td></td>
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<tr>
<td></td>
<td>Secretary</td>
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<tr>
<td>S/65/2006</td>
<td>None</td>
<td>None required</td>
<td>Nil</td>
</tr>
<tr>
<td>Reference</td>
<td>Position</td>
<td>Action Description</td>
<td>Date</td>
</tr>
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<td>-----------</td>
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</tr>
<tr>
<td>S/68/2006</td>
<td>Director, Finance</td>
<td>Implement approved payments</td>
<td>07/12/2006</td>
</tr>
</tbody>
</table>
Academic Council
Minutes of Meeting

Date: Wednesday, 31 January 2007

Present: Professor Michael Borowitzka (President)

Professor John Yovich (Vice Chancellor)  Mr Lloyd Johnson
Ms Bee Lay Addis                        Dr Judy MacCallum
Associate Professor Parisa Bahri         Associate Professor Dora Marinova
Dr Robert Bennett                       Professor Gary Martin
Professor Stuart Bradley                Associate Professor John Pluske
Mr Ian Callahan                         Professor Jim Reynolds
Ms Christine Cunningham                 Ms Eden Ridgeway
Professor Arnold Depickere              Dr Rajasundram Sathiendrakumar
Ms Deborah Hamblin                      Dr Anne Surma
Mr Reece Harley                        Professor Jan Thomas
Mr David Holloway                       Professor Iain Walker
Mrs Carolyn Jones

Apologies: Professor Yianni Attikiouzel, Dr Cassandra James, Dr Rhonda Marriott, Professor Andris Stelbovics, Mr Matt Vapor

Secretary: Mrs Tamara Martin

1. MEMBERSHIP – STUDENT GUILD ELECTION AND BY ELECTION RESULTS

The President welcomed 2007 student representatives to their first meeting of Academic Council.

2. MINUTES

The minutes of the meeting held on 1 November 2006 were confirmed.

3. ELECTION OF DEPUTY PRESIDENT OF ACADEMIC COUNCIL FOR 2007

In accordance with Statute No. 5, Council appointed a Deputy President from amongst its elected members, to hold office for a calendar year.

Resolved: to appoint Associate Professor Parisa Bahri as Deputy President of Academic Council for 2007.

4. REVISED 2007 ACADEMIC COUNCIL MEETING DATES

Members of Academic Council agreed to approve the revised 2007 meeting dates.

Resolved: (i) to rescind resolution AC/126/2006; and

AC/2/2007
(ii) to approve the 2007 meeting and document deadline dates for Academic Council as attached to the agenda.

5. ACADEMIC PLANNING

The Deputy Vice Chancellor (Academic), in her role as Chair of the Academic Policy Committee, advised the meeting that there were no policy implications in the recommendations.

Academic Council agreed to adopt the two recommendations in the final 2007 academic planning report.

Resolved:

AC/3/2007

(i) to approve the introduction in Semester 1, 2007 of the Minor in Fisheries Science, with the course structure as attached to the agenda and located within the Division of Science and Engineering; and

(ii) to note the following amendments approved by the President of Academic Council in accordance with the Academic Planning Guidelines:

(a) the amended structures of the following courses as set out below and located within the Division indicated:

<table>
<thead>
<tr>
<th>Course</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asian Studies (Specialist) (BAsianSt)</td>
<td>Arts</td>
</tr>
<tr>
<td>Engineering (BE)</td>
<td>Science &amp; Engineering</td>
</tr>
<tr>
<td>Engineering Technology (BTech)</td>
<td>Science &amp; Engineering</td>
</tr>
<tr>
<td>Environmental Engineering (BE)</td>
<td>Science &amp; Engineering</td>
</tr>
<tr>
<td>Extractive Metallurgy (BExtMet) + Chemistry (BSc)</td>
<td>Science &amp; Engineering</td>
</tr>
<tr>
<td>Extractive Metallurgy (BExtMet, BSc)</td>
<td>Science &amp; Engineering</td>
</tr>
<tr>
<td>Graduate Diploma in Education (Primary/Secondary)</td>
<td>Arts</td>
</tr>
<tr>
<td>Law (Four-Year Degree) (LLB)</td>
<td>Arts</td>
</tr>
<tr>
<td>Media Studies (BMedia)</td>
<td>Arts</td>
</tr>
</tbody>
</table>
(b) the amended structures of the following minors with their structures as attached to the agenda and located within the Division of Arts:

- Modern Social History
- Creative and Popular Media

6. AWARD OF UNIVERSITY MEDALS

Up to seven University Medals may be awarded each year for outstanding academic performance by undergraduate students. For 2006 a total of 15 nominations were received. The President congratulated the seven 2006 University Medal recipients on their outstanding academic achievements and noted that the top recipient had achieved a perfect GPA of 4.

Resolved:


to award University Medals for 2006 to the 7 students recommended by the President of Council in conjunction with the Executive Deans:

<table>
<thead>
<tr>
<th>Name</th>
<th>Student Number</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Daniel Edward Wilson</td>
<td>30370422</td>
<td>BSc in Internetworking and Security</td>
</tr>
<tr>
<td>Mr Karne DE Boer</td>
<td>30271183</td>
<td>BE in Renewable Energy Engineering &amp; Instrumentation and Control Engineering (First Class Merit Honours)</td>
</tr>
<tr>
<td>Mrs Veronica Ann Gardiner</td>
<td>30228836</td>
<td>BEd – Primary Teaching</td>
</tr>
<tr>
<td>Miss Janine Riksmann</td>
<td>30195545</td>
<td>BSc / BChiropractic (First Class Merit Honours)</td>
</tr>
<tr>
<td>Miss Amber Louw</td>
<td>30345266</td>
<td>BSc in Molecular Biology and Biomedical Science</td>
</tr>
<tr>
<td>Mr Bryn Elphick</td>
<td>30066889</td>
<td>BSc / BChiropractic (First Class Merit Honours)</td>
</tr>
<tr>
<td>Miss Jacqueline Bisley</td>
<td>30305908</td>
<td>BSc in Molecular Biology and Biomedical Science</td>
</tr>
</tbody>
</table>

7. ACADEMIC COUNCIL STATEMENT OF GOVERNANCE PRINCIPLES

The President advised members he would provide a policy on the regular review of Academic Council sub-committees to the next meeting.
Academic Council’s Statement of Governance Principles booklet which is based on the Senate Statement of Governance Principles booklet was noted. This will be printed for members.

The President reminded members that during the AQUA audit the role of the R&D Board was questioned. The role of the Board is outlined in Academic Council Statute 5 and the Research & Development Board Statute 24. Both Statutes make clear that Academic Council on the recommendation of the Board approves policies and strategies related to research, whilst the Board is responsible for allocating funding and administrating candidature for postgraduate research degrees.

Resolved: AC/5/2007

(i) to adopt the Statement of Governance Principles for Academic Council as attached to the agenda;

(ii) to note the role of the Research & Development Board in the academic governance of the University as set out in the Academic Council and the Research & Development Board Statutes; and

(iii) to RECOMMEND to the Research & Development Board to note the role of the Research & Development Board in the academic governance of the University as set out in the Academic Council and the Research & Development Board Statutes.

8. SETTING OF KEY ISSUES FOR CONSIDERATION BY ACADEMIC COUNCIL

Each year Academic Council sets 1 – 2 key issues for discussion. Last year’s issue: academic excellence in a changing environment: the role of staff, the selection of course offerings and the measurement of outcomes is still under consideration through the Recognition of Excellence in Teaching and the Measurement of Excellence in Learning & Teaching working parties.

Possible issues as raised by members for discussion in 2007 included:

- Items in the Strategic Plan and the implementation of these;
- Budgetary impacts revisions to the Strategic Plan may have; and
- Reviewing the offerings available at the Rockingham Campus for 2008 to ensure campus vitality.

Members were asked to contact the President with any additional issues for consideration at the 28 February, 2007 meeting.

9. VICE CHANCELLOR’S REPORT

The Vice Chancellor drew attention to the attached printout of the draft 2007-2010 Strategic Plan as presented to staff on 8 December, 2006. The Vice Chancellor advised that Executive Deans would be discussing the plan within their Divisions and obtaining feedback. Members of Council were encouraged to do the same.

Key points raised by the Vice Chancellor in relation to his report were:

- Murdoch performed very well in three categories of the 2006 Learning and Teaching Performance Fund;
• The $2.02 million received from this fund for 2006 has been put towards the Learning Commons project;
• The $3.3 million received for 2007 has not yet been allocated. The preference is to use this money strategically. Council members were invited to provide input on the strategic application of this money;
• Carrick Award success was noted;
• In regards to the review of the Higher Education Support Act the Vice Chancellor has been advocating a move to more accurately distribute funds based on the cost of what is taught;
• Though the issue of University funding is gaining greater importance in the media, their has been no proposed increase in the base resource rates received; and
• The Strategic Plan will provide for the University to consider its structures to ensure they are the most appropriate.

Other key issues for the University to consider include:
• Making positions such as Head of School more attractive;
• Facilitating academic leadership, particularly for young staff;
• Focussing on cross-discipline collaboration; and
• Reviewing how well academic matters are communicated throughout the University.

Though Murdoch is operating well the Vice Chancellor expressed his concerns about the administrative workload of staff. Further information on a possible review of structures will be provided at a future meeting. Members of Council were asked to provide any feedback to the Vice Chancellor.

The President noted that the last time academic structures were reviewed was ten years ago so a review would be useful.

Resolved: to note the Vice Chancellors report as attached to the agenda.
AC/6/2007

10. AWARD OF DEGREES, DIPLOMAS AND CERTIFICATES

On the recommendation of Divisional Boards and the Research and Development Board, Council agreed to note the approval of degrees, diplomas and certificates as attached to the agenda.

Resolved: (i) to note approvals by the President of Academic Council of BVMS and Bachelor of Chiropractic degrees as attached to the agenda;

(ii) to approve the award of degrees, diplomas and certificates as attached to the agenda;

(iii) to note the rescission of the award of the Graduate Diploma in Education (Tertiary & Adult) awarded to Ms Katherine Louise Dale (12056374) on 31 January 2001 (AC/8/2001); and

(iv) to note the award of the Graduate Diploma in Education (Tertiary & Adult and Secondary Education) to Ms Katherine Louise Dale (12056374).

11. DEVELOPMENTAL TRANSCRIPTS
11.1 REPORT FROM DEPUTY VICE CHANCELLOR (ACADEMIC)


11.2 2007 APPLICATIONS

Resolved: AC/9/2007 to approve the following volunteer programs as attached to the agenda for inclusion in 2007 Developmental Transcripts:

Division of Arts
   Executive Management of the Murdoch Student Law Society
   Murdoch School of Law Mentor Program

Division of Health Sciences
   Executive Management of Murdoch Association of Biomedical Students
   Executive Management of Murdoch Veterinary Students’ Association
   Murdoch University Psychology Association
   Murdoch University Veterinary Trust Ambassadors

Division of Science and Engineering
   Murdoch University Permaculture and Environmental Technology Society (MUPETS)
   Murdoch University Environmental Science Association (MUEnSA)
   Physics Clinic

President of Academic Council
   **International Orientation Leaders
   Murdoch University Guild of Students Free Computer Volunteer Program
   Murdoch University Guild of Students Multimedia and Media Collective Program
   Murdoch University Guild of Students Social Justice and Community Development Volunteer Program
   Murdoch University Guild’s Students Tutoring Students Program
   Murdoch University Postgraduate Students Association (MUPSA) Executive Committee
   STAR Peer Tutoring
   Student Leadership Program (for participation in University committees and working parties)
   Student Ambassador Program
   **The Students Without Borders Volunteer Program

** New Program
12. **ACADEMIC STAFF PROMOTIONS REPORT**
   
   **Resolved:** to note the Academic Staff Promotions report as attached to AC/10/2007 the agenda.

13. **ACADEMIC PLANNING – BACHELOR OF SCIENCE IN CYBER FORENSICS AND INFORMATION SECURITY AND MANAGEMENT**
   
   **Resolved:** to note the approval of the Bachelor of Science in Cyber Forensics and Information Security and Management with the structure as attached AC/11/2007 to the agenda and located within the Division of Arts.

14. **2007 CONSOLIDATED LIST OF OFFERINGS**
   
   An updated onshore consolidated list is attached. This corrects information for several psychology courses.

   **Resolved:**
   
   (i) to note the consolidated list of courses, majors and minors to be offered onshore in 2007 as attached to these minutes; and

   (ii) to note the consolidated list of courses and majors to be offered offshore in 2007 as attached to the agenda.

15. **AOU REVIEWS – SUMMARY AND PROGRESS REPORTS**
   
   This item was noted.

16. **VETERINARY CLINICAL SCIENCE – SUMMARY OF PANEL REPORT**
   
   **Resolved:**
   
   (i) to note the summary of the panel report from the Veterinary Clinical Science review as attached to AC/13/2007 the agenda; and

   (ii) to RECOMMEND to Senate to note the summary of the panel report from the Veterinary Clinical Science review as attached to the agenda.

17. **SCHOOL OF EDUCATION – SUMMARY OF PANEL REPORT**
   
   **Resolved:**
   
   (i) to note the summary of the panel report from the School of Education review as attached to AC/14/2007 the agenda; and

   (ii) to RECOMMEND to Senate to note the summary of the panel report from the School of Education review as attached to the agenda.

18. **SCHOOL OF SOCIAL SCIENCES AND HUMANITIES – PROGRESS REPORT**
   
   **Resolved:**
   
   (i) to note the Response to Review Recommendations Progress Report from the School of Social Sciences and Humanities as AC/15/2007 attached to the agenda; and

   (ii) to require the School of Social Sciences and Humanities to provide the Academic Quality Audit Committee (AQAC) with a further progress report in March 2007.
19. INSTITUTE FOR SUSTAINABLE TECHNOLOGY POLICY – PROGRESS REPORT

Resolved: to note the Response to Review Recommendations Progress Report from the Institute for Sustainable Technology Policy (ISTP) as attached to the agenda.

20. INTERDISCIPLINARITY IN RESEARCH POLICY

This item was noted.

21. DIVISION OF ARTS UNITS WITH LOW ENROLMENTS AND ENROLMENT TRENDS

Resolved: to note the report of Semester 2, 2006 low enrolment units within the Division of Arts as attached to the agenda.

22. MEASUREMENT OF EXCELLENCE IN LEARNING & TEACHING WORKING PARTY

This item was noted.

23. RECOGNITION OF EXCELLENCE IN TEACHING WORKING PARTY

This item was noted.

24. CONSULTANCY POLICY

Resolved: (i) to rescind resolution AC/146/2006(ii); and
(ii) to note approval by the Vice Chancellor of the ‘Consultancy’ policy as attached to the agenda.

25. APPROVED OFFSHORE COURSES FOR NOTING BY ACADEMIC COUNCIL

One member questioned whether the Bachelor of Commerce in Professional Accounting to be offered at APMI in Hong Kong had obtained professional accreditation. They were advised this is under investigation. Members were further informed that the registration of the course in Hong Kong is yet to be finalised and it is unlikely it will commence in Trimester 2, 2007.

Resolved: (i) to note approval by the President of Academic Council, Deputy Vice Chancellor (Academic) and Chair of the Committee on University Entrance (CUE) for the:

(a) introduction on 7 May, 2007 of the courses outlined below at SMA in Singapore with the structures as attached to the agenda and located within the Division of Arts

   Bachelor of Mass Communication
   (Communication, Technology & Policy)
   Bachelor of Mass Communication (Public Relations);
(b) introduction in Trimester 2, 2007 of the courses outlined below at APMI Kaplan in Hong Kong with the structures as attached to the agenda and located within the Division indicated:

<table>
<thead>
<tr>
<th>Course</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Commerce (Professional Accounting,</td>
<td>Arts</td>
</tr>
<tr>
<td>Management, Human Resource Management)</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Arts (Psychology)</td>
<td>Health Sciences</td>
</tr>
</tbody>
</table>

(c) introduction in Trimester 2, 2007 of the Bachelor of Legal Studies at APMI Kaplan in Singapore with the structure as attached to the agenda and located within the Division of Arts;

(d) introduction in April 2007 of the Bachelor of Engineering (BE) Industrial Computer Systems Engineering; Bachelor of Engineering (BE) Instrumentation and Control Engineering at the Republic Polytechnic (Woodlands Campus) in Singapore with the structures as attached to the agenda and located within the Division of Science and Engineering;

(e) introduction in Trimester 2, 2007 of the Bachelor of Science with majors in Games Technology, Computer Science and Business Information Systems at APMI Kaplan in Hong Kong with the structures as attached to the agenda and located within the Division of Arts; and

(f) introduction in February 2007 of the Bachelor of Science in Internetworking & Security at KDUPJ in Malaysia with the structure as attached to the agenda and located within the Division of Arts.

26. RESCISSION OF NOTED APPROVAL FOR BACHELOR OF COMMERCE IN HOSPITALITY AND TOURISM MANAGEMENT – KDU COLLEGE PENANG MALAYSIA

Resolved: AC/20/2007 to rescind AC/56/2006 which noted the decision of the President of Academic Council, Pro Vice Chancellor (Academic) and Chair of the Committee on University Entrance (CUE) to approve the introduction from Semester 2, 2006 of the Bachelor of Commerce in Hospitality and Tourism Management at KDU College, in Penang, Malaysia.

27. AMENDMENT TO POSTGRADUATE COURSEWORK REGULATIONS - ADMISSION INTO MASTERS

Resolved: AC/21/2007 to RECOMMEND to Senate to amend the Postgraduate Coursework Regulations as outlined below additions in **bold** and deletions *struckthrough*.
28. Subject to meeting the requirements of Clause 26.1 to be eligible for admission into a Masters by Coursework qualification a student must at a minimum have at least one of the following:

28.1 completed a Bachelors degree or its equivalent at this university or another university which in the opinion of CUE is of an equivalent standard; and, if the course is not in the same discipline, have at least two years relevant work experience; or

28.2 completed a Postgraduate Diploma in the discipline area of the course; or

28.3 demonstrated potential to undertake study at this level in the given area through relevant prior studies and/or work experience; or

28.4 in the case of a 24 point Masters course, completed the equivalent of not less than 96 points of study, including not less than 16 points at 400 level or higher, at least 8 points of which is in a relevant area, except where Academic Council directs otherwise; or

28.5 in the case of a 36 point Masters qualification:

28.5.1 completed a four year Bachelors degree or its equivalent at this university or another university which in the opinion of CUE is of an equivalent standard; or

28.5.2 completed a three year Bachelors degree or its equivalent at this university or another university which in the opinion of CUE is of an equivalent standard and have at least one year relevant work experience; or

28.5.3 completed a Graduate or Postgraduate Diploma; or

28.4.4 demonstrated potential to undertake study at this level in the given area through relevant prior studies and/or work experience; or

28.5.4 following consultation with the relevant Head of School and Program Chair, in the opinion of the Chair of the Committee on University Entrance (CUE), had satisfactory preparation for the course through studies and/or work experience.
28. LEAVE OF ABSENCE – ACADEMIC COUNCIL AND ACADEMIC POLICY COMMITTEE

Resolved:
(i) to approve leave of absence from Academic Council for Dr Anne Surma from 15 April to 9 July 2007; and
(ii) to approve leave of absence from the Academic Policy Committee for Dr Anne Surma from 15 April to 9 July 2007.

29. RESEARCH GRANTS

This item was noted.

30. SENATE

This item was noted.

31. NEXT MEETING

The next meeting will be held on Wednesday 28 February 2007 at 1.30 pm in the Senate Room.

Meeting concluded at 2.05pm

Signed as a true record of the meeting of the Academic Council held on 31 January 2007.

PROFESSOR MICHAEL BOROWITZKA - CHAIR

Dated:
The review of the Veterinary Clinical Science Department within the School of Veterinary and Biomedical Sciences took place from 22nd to 24th August 2006. Professor Colin Wilks from the School of Veterinary Science at Melbourne University chaired the Review Panel. Dr Paul Davey, a veterinarian from the Grantham Street Veterinary Clinic, was the external panel member. The internal panel member was Associate Professor Lenore Layman from the School of Social Sciences and Humanities.

The panel met with a broad range of students, both undergraduate and postgraduate, employer and Australian Veterinary Association representatives, as well as academic and general staff from across the School and veterinary hospital. Tours of the facilities were conducted, including teaching and research areas, the farm and areas providing clinical services to the public.

The panel report identified a number of good practices and noteworthy activities. Among them, the School was praised for the implementation of a lecture free fifth year and aspects of the clinical rotations within that year were highlighted as providing excellent experiences to students, particularly the Zoo and Wildlife rotation and the activities provided through association with the Department of Agriculture and Food in Albany. The School’s links with the human and physical resources of the State Agricultural Biotechnology Centre (SABC) were also commended, as were their services to the RSPCA.

The School had identified several areas for improvement and the review panel affirmed these. The panel acknowledged the School’s difficulty in providing sufficient caseload in production animals for the students, and affirmed the need to improve the quality and quantity of extramural placements. The panel also recommended that the effective use of external specialist consultants in the clinical teaching program be extended and that the School explore further links with generalist practices to provide more exposure to common procedures for students.

The panel also saw succession planning as important, both in the research and clinical areas of the School. The research productivity of clinical staff was also seen as an issue, given their current workload with students in clinics and the School was encouraged to develop a mechanism for facilitating greater research activity for such staff. Similarly, the University has been asked to consider ways of recognising the advanced clinical skills of academic staff and its value when assessing staff performance for promotion.

The final Panel Report for the Review of the Veterinary Clinical Science Department can be found at: https://www.murdoch.edu.au/quality/reviews/docs/VCSRPanelReportFinal.pdf
REVIEW OF THE SCHOOL OF EDUCATION
SUMMARY OF PANEL REPORT
November 2006

The review of the School of Education took place from 26th to 28th September 2006. It was chaired by Professor Alan Reid from the University of South Australia. The other external panel member was Ms Jayne Johnson, Director of the Professional Learning Institute of the Western Australian Department of Education and Training. The internal panel member was Associate Professor Michael Calver from the School of Biological Sciences and Biotechnology.

The panel met with a range of undergraduate and postgraduate students, academic and general staff from the School and Division and a selection of external stakeholders from the education sector. A visit to the Rockingham campus was an integral part of the review panel’s schedule.

The panel was impressed with the collaborative approach taken by the School of Education in developing its self-evaluation report and saw the School as being cohesive, well run and well regarded in the wider professional community. The School was commended, among other things, for its support of indigenous students, its Curriculum Resource Centre, the extent and quality of its external programs, the quality of administrative and supervisory support for postgraduate students and recent changes to the organisation of the practicum for undergraduates.

The panel was also able to affirm a range of strategies put forward by the School to implement improvements in self-identified areas. In particular, the panel supported the School’s intention to increase the number of school experience placements, its provision of professional development for school experience supervisors and its aspiration to increase postgraduate numbers.

A variety of recommendations were made by the panel. Several of these focus on research within the School. It was suggested that the School develop short, medium and long term strategies to position itself more securely within a changing research environment, with emphasis on identifying and organising research niches that best utilise the expertise of its staff. Additional support and mentoring for early career researchers and the strengthening of the School’s research culture were also recommended. Other recommendations included, for example, a reconsideration of the internal governance structure, external benchmarking for teaching and research, the more systematic engagement of key stakeholders and an increase in the component of inquiry based reflective practice within undergraduate programs.

1. DECLARATIONS OF INTEREST (SENATE STANDING ORDERS CLAUSE 4.2)
   Nil.

2. MINUTES OF PREVIOUS MEETING
   The minutes of the meeting held on 19 October 2006 were approved.

4. MATTERS ARISING FROM PREVIOUS MEETING

   Arboricultural report – link road

   A paper containing the arboriculturist’s report on the proposed link road was tabled as promised at the previous meeting. The link road is proposed to run from the main entrance in Murdoch Drive in a westerly direction prior to heading northward. Ms Minton advised the report was prepared to document the inspection of trees situated within the area of the proposed link road and their general health and condition and, where necessary, suggest any remedial work that may be required. Members were apprised of the methodology adopted and measures used to document and group the relative condition of trees. The report also estimated the safe and useful life expectancy of each tree as well as determining those that were of a significant historical value or of a rare species.

   In response to member queries, it was confirmed that shade and colour would comprise an important part of the management plan to bolster tree numbers following completion of the link road. Care would also be taken in tree selection to reduce risk associated with species that have a propensity to drop branches etc on a regular basis.

   Members noted the intent to commence plantings in 2008 primarily due to the fact the expected completion date did not correspond well with the preferred planting season. However management are looking into the possibility of planting partially grown stock rather than seedlings. Members were also advised the intention is to plant for longevity and to site new plantings inside paddocks as opposed to road verges.

   Pine trees and governance issues

   It was noted that additional pine trees (at Lakeview) had been removed and mulched
recently than envisaged by some members following the last meeting. This was in part driven by an Agriculture Department desire to remove pine material. Members were advised the ability to balance the sometimes competing needs of required development activities with that of preservation of habitats as well as those of government agencies was a major challenge. However there is a strong management commitment to preserve and ultimately improve upon the natural resources of the campus and outlined initiatives within Beeliar Park and the Bush Court trees.

Members expressed the view it was extremely important for Murdoch’s environmental credentials to ensure there is a robust process to identify development activities and flag their effect on the natural environment. It was agreed a management plan for Carnaby’s black cockatoo, including details of their location, habitat and behavioural patterns will be prepared and presented to members. It was noted that management had already identified initiatives that will engage all spheres of the University’s community in providing observational evidence to support the management plan. This will involve a user friendly form, including instructional information to ensure consistency in reporting etc. It was also noted that the cockatoos start congregating around half an hour before sunset.

Members discussed ways in which to improve the governance of environmental matters. The renewed focus on environmental issues in recent times was welcomed but there was still work to be done to ensure decision making processes reflected, to a greater or lesser degree, environmental issues and concerns. The need to ensure that construction and maintenance contracts appropriately reflect the University’s environmental stance (particularly issues such as tree and habitat retention, and minimising damage to vegetation) was discussed. Members noted that Stage 10 of St Ives includes a provision to lessen environmental impacts.

The Chair reminded the meeting that the Committee has a specific remit given it by Senate and has to work within those terms of reference. However, notwithstanding that fact, it would be useful to have a look at why and how the work of the Committee relates to the built and natural environment (using the environmental policy) and develop a matrix that can:

- clearly articulate the boundaries of the Committee’s responsibilities; and
- the decision making processes for matters within the Committee’s purview as well as the general carriage and execution of environmental affairs.

5. ENVIRONMENTAL MANAGEMENT SYSTEM ACTIVITIES REPORT

Members were provided with the February 2007 Environmental Status Report

An update on the key matters confronting the environmental team were highlighted including:

- A review of existing strategies;
- Identification of key focus areas for 2007, namely biodiversity, energy, water and waste;
- Initiatives to enhance the natural environment around buildings. This has indirect costs such as cases of shrubs acting as de facto shade for rooms and will need to be replaced by blinds. However this action is ultimately cost effective considering the damage threat to the building structure that is caused
by the advance of vines etc some of which have actually entered into buildings through windows or air conditioning vents. Removed items were being replaced with more passive flora but which retained the desired natural look. Some exotic plants have been replaced by local varieties except in those areas where differentiation is a key requisite, complementary to the built environments or where they have become well established. Some varieties are retained as they provide educational reference points, particularly sub-tropical plants.

- An orientation programme is being developed for the maintenance contractor’s workforce in an effort to minimise disturbance and damage to vegetation.

In response to members questioning, Ms Minton confirmed that both colour and canopy are among the primary determinants when considering additional or replacement trees around the campus.

Signed as a true record of the meeting of the Environmental Committee held on 08/02/2007

Mr Garry Hunt
Chair

Dated: April, 2007
## AGENDA ITEM 16

### FUTURE SENATE MEETING DATES

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*All Senate meetings will commence at 4.30 pm.*