Effective date: 19/03/2007

Result: In accordance with Senate Standing Order 3.9.5, an absolute majority of members of the committee voted in favour of the resolution below.

Members eligible to vote: Mr Terry Budge (Chair)

Prof. John Yovich (Vice Chancellor)  Mr Garry Hunt
Mr Brian Aitken  Mr Tony Iannello
Ms Janice Bowra  Mr Lloyd Johnson
Prof. Stuart Bradley  Assoc. Prof. Jim Macbeth
Prof. Nick Costa  Ms Shirley McPherson
Ms Alison Gaines  Judge Kate O’Brien
Mr Gerry Georgatos  Dr Lyndy Scott
Mr Philip Hocking

Abstentions: Mr Gerry Georgatos

Secretary: Jeremy Rigg

1. **DECLARATIONS OF INTEREST (SENATE STANDING ORDERS CLAUSE 4.2)**

   Mr Gerry Georgatos declared an interest as Guild Manager and abstained from voting.

2. **AMENDMENT TO POSTGRADUATE COURSEWORK REGULATIONS - ADMISSION INTO MASTERS**

   Legislation Committee resolved by way of circular resolution (LC/01/2007), and on recommendation of Academic Council (AC/21/2007), to recommend to Senate the attached amendments to the Postgraduate Coursework Regulations.

   **Resolved:** To approve the amendments to the Postgraduate Coursework Regulations in terms marked up.

3. **AMENDMENTS TO GUILD OF STUDENTS LEGISLATION**

   Legislation Committee resolved by way of circular resolution (LC/02(i)-(iii)/2007), following a resolution of the Guild of Students, to recommend to Senate the attached amendments to Statute 17 – *Guild of Students*, the Guild Regulations and the Guild Election Regulations.

   **Resolved:** To approve the amendments to:

   (i) Statute 17, *Guild of Students* (attached)
   (ii) the Guild Regulations (attached)
   (iii) the Guild Election Regulations (attached)

   in the terms marked up.
<table>
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<th>Date of Academic Council endorsement:</th>
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<tr>
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<td>Legislation Committee resolution number:</td>
<td>LC/01/2007</td>
</tr>
<tr>
<td>Proposed amendment: (all changes to be shown in mark-up)</td>
<td>28 Subject to meeting the requirements of Clause 26.1 to be eligible for admission into a Masters by Coursework qualification a student must at a minimum have at least one of the following: 28.1 completed a Bachelors degree or its equivalent at this university or another university which in the opinion of CUE is of an equivalent standard, and, if the course is not in the same discipline, have at least two years relevant work experience; or 28.2 completed a Postgraduate Diploma in the discipline area of the course; or 28.3 demonstrated potential to undertake study at this level in the given area through relevant prior studies and/or work experience; or 28.4 in the case of a 24 point Masters course, completed the equivalent of not less than 96 points of study, including not less than 16 points at 400 level or higher, at least 8 points of which is in a relevant area, except where Academic Council directs otherwise; or 28.4.1 completed a four year Bachelors degree or its equivalent at this university or another university which in the opinion of CUE is of an equivalent standard; or 28.4.2 completed a three year Bachelors degree or its equivalent at this university or another university which in the opinion of CUE is of an equivalent standard and have at least one year relevant work experience; or 28.4.3 completed a Graduate or Postgraduate Diploma; or 28.4.4 demonstrated potential to undertake study at this level in the given area through relevant prior studies and/or</td>
</tr>
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</table>
work experience; or

28.4.5.4 following consultation with the relevant Head of School and Program Chair, in the opinion of the Chair of the Committee on University Entrance (CUE), had satisfactory preparation for the course through studies and/or work experience.
### STATUTE 17 -- GUILD OF STUDENTS
**PROPOSED AMENDMENT**

<table>
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</tbody>
</table>

#### Proposed amendment:
All deletions are shown as Strikethroughs

**Example**
All proposals are shown in Italics

**Example**

1. **Interpretation**

   (1) In this Statute, unless the context otherwise requires--
   'Guild' means the Guild of Students established in accordance with section 20 of the Act;
   'Guild Regulation' means a regulation made by the Guild under the authority of and in accordance with section 6;
   'Guild Rule' means a rule made by the Guild under the authority of section 7;
   'Member' means a member of the Guild;
   'Secretariat -- Student Executive' means the Secretariat -- Student Executive of the Guild referred to in section 7;
   'Absolute Majority' means a majority of all the members of the Secretariat -- Student Executive for the time being holding office;
   'Student Society' means any club, society or association within or connected with the University which is affiliated with the Guild;
   'Associate of the Guild' means a person other than a member admitted to associateship under the authority of section 3(m).
   'General Meeting' means any general meeting of members held under the authority of section 8 at which all members may vote.
   'Referendum' means any ballot on any subject held by the Guild under the authority of and in accordance with section 8.

   (2) References to sections are references to the sections of this Statute.

2. **Objects**

   (1) The objects of the Guild shall be, either alone or in association with any other organisation within the University--

      (a) to represent its members, to further the common interests of its members, and to co-ordinate joint activities of its members, and other members of the University; and
(b) such other objects as the Guild may by Guild Regulation from time to time adopt.

(2) The Guild shall be the recognised means of communication between the student body and the Senate.

3. Powers

Subject to the Act, and the Statutes and By-laws of the University, the Guild shall have the power--

(a) to purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and to sell, let, mortgage, or otherwise dispose of it;

(b) to borrow, raise or secure payment of any money for any of the objects of the Guild from time to time and in particular by mortgaging or charging the property of the Guild or any part thereof;

(c) to engage and dismiss employees;

(d) to expend and invest moneys;

(e) to operate bank accounts;

(f) to transact such financial business as may be necessary for the purpose of carrying out the objects of the Guild;

(g) to affiliate with any university association or any other association of students;

(h) to co-ordinate the activities of Student Societies;

(i) to provide for representation of the Guild and its members in cultural, sporting and social activities;

(j) to make provision for the control and management of any buildings from time to time occupied by the Guild and for regulating the conduct of any person using such buildings or parts thereof;

(k) to hold licences under any legislation, including the Liquor Act 1970, for the time being in force;

(l) to impose fines or penalties, including suspension or withdrawal of privileges, upon members and on Student Societies for breach of the provisions of this Statute or of a Guild Regulation or a Guild Rule, but the limits of the fines or other penalties which may be imposed and all necessary procedures shall be prescribed by Guild Regulation;

(m) to admit to associateship persons other than members in the manner prescribed by Guild Regulation;

(n) generally, to act in all other matters authorised by this
Statute or which are necessary or convenient for giving effect to this Statute.

4. Membership

(1) Subject to the provisions of the Act and the following provisions of this section, all students shall be eligible to be members of the Guild. Guild Regulations may make provision for associate membership for non-students.

(2) Every student is automatically a member of the Guild unless he or she elects, at the time of enrolment, not to be a member, or subsequently resigns. The Guild represents all students of Murdoch University. Any student may elect to become a member of the Guild upon payment of the Amenities and Services Fee. Any student who is a member of the Guild can subsequently resign.

(3) The University must not act in a way that may dissuade or discourage a student, or person seeking enrolment as a student, from being or becoming a member of the Guild.

(4) A person shall cease to be a member of the Guild when he or she ceases to be a student or resigns as a member.

(5) Except as provided in this Statute the terms and conditions of membership of the Guild shall be prescribed by Guild Regulation.

(6) Students who are not members of the Guild are not eligible to vote in Guild elections or to hold an elective office of the Guild.

5. Seal

(1) The official seal of the Guild shall be in the following form--

(2) The Secretariat Student Executive shall provide for the safe custody of the official seal of the Guild which shall never be used except with the authority of a resolution of the Secretariat Student Executive and then in the presence of the President of the Guild who shall sign every instrument to which the seal is affixed, and every such instrument shall be countersigned by the Honorary Secretary of the Guild or by some other person appointed by the Secretariat Student Executive for the purpose.

6. Guild Regulations

(1) The Guild may, in the manner described in subsection (2) of this section, but subject in every case to the provisions of
subsection (3) of this section, make, alter and repeal regulations—

(a) to provide for the internal administration, organisation, finances and records of the Guild;

(b) to enable clubs, societies or associations within or connected with the University to become affiliated with the Guild as Student Societies, and to prescribe the conditions and any fees for such affiliation, and for the administration and finances of Student Societies;

(c) to provide for the payment of subscriptions and fees, and refunds;

(d) to provide for the allocation and distribution of Guild funds for the activities of the Guild and for Student Societies;

(e) to provide for the election of the President and other members of the Student Executive and matters relating to the office of President and membership of the Student Executive;

(f) to prescribe the rights, privileges and obligations of Associates of the Guild;

(g) to provide for General Meetings of Members and procedures therefor, including attendance, quorum and voting, and for Referenda and procedures therefor;

(h) to provide for meetings of the Student Executive and its committees and procedures therefor;

(i) to establish subsidiary councils of the Guild and procedures therefor;

(j) to provide for the interpretation of regulations and rules of the Guild and for appeal against any interpretation;

(k) to provide for any matters incidental to any of the abovementioned matters and any of the matters required by this Statute to be prescribed or to be dealt with by Guild Regulation.

(2) The power to make, alter and repeal any regulation or regulations under this Statute shall be exercised in the following manner—

(a) a resolution to make, alter or repeal any regulation or regulations shall in the first instance be passed by an Absolute Majority of the Student Executive or by a General Meeting;

(b) in the case of a resolution passed in the first instance by
an Absolute Majority of the Secretariat Student Executive,

(i) the resolution shall be published on the official Guild notice boards and in the Guild newspaper or any other publication generally circulated among the students produced under authority of the Guild with notice being given to members that they are entitled to have the resolution considered at a General Meeting if notice requesting a General Meeting is given to the President of the Guild signed by not less than twenty-five members whose numbers are not less than fifty percent of the number of members required to reach quorum for a General Meeting within ten teaching days after the resolution is first published;

(ii) except as provided in sub-paragraph (iv) of this paragraph, if no notice requesting a General Meeting is given, the resolution is deemed to be confirmed after the expiration of ten teaching days as specified in sub-paragraph (i) above;

(iii) if notice is so given to the President of the Guild within the period of ten teaching days specified in sub-paragraph (i) above, the resolution shall be considered at the next General Meeting or the Secretariat Student Executive may convene a special General Meeting for the purpose. The resolution shall be confirmed if it is passed by a majority of the members present at the General Meeting. If no quorum is present at a General Meeting called to debate a proposed regulation or alteration or repeal of a regulation, the General Meeting shall lapse and the proposed regulation or alteration or repeal of the regulation shall be deemed to be confirmed;

(iv) any proposed regulation or regulations or resolution for the alteration or repeal of a regulation or regulations providing for the payment of subscriptions, fees and refunds or for the allocation and distribution of Guild funds shall only be confirmed if it is passed by a majority of members present at a General Meeting.

(c) any resolution of a General Meeting to make, alter or repeal a regulation or regulations shall be considered at the next meeting of the Secretariat Student Executive and shall be confirmed if it is passed by an Absolute Majority. If the Secretariat Student Executive fails to pass any such resolution by an Absolute Majority then it shall be referred to a further General Meeting or at the discretion of the Secretariat Student Executive to a Referendum, to be
held not later than 21 teaching days after such meeting of the **Secretariat Student Executive**, and if the resolution is approved at such General Meeting or Referendum then it shall be deemed confirmed.

(3) (a) Any resolution made in relation to any regulation or regulations in accordance with sub-section (2) of this section shall be forwarded to the Secretary of the University and a receipt therefor shall be signed by the Secretary of the University, or on his or her behalf.

(b) the Secretary of the University shall submit the regulation or regulations to the Senate for its consideration at its next regular meeting or at a special meeting convened for the purpose.

(c) The Senate may allow or disallow any regulation so submitted to it in whole or part, but if any regulation is not disallowed within a period of three months after the first meeting of Senate to which it is submitted for its consideration, it shall be deemed to have been allowed at the expiration of that period.

(d) A regulation shall take effect as from the date specified in the regulation or the date on which it is allowed by the Senate, whichever is the later.

(e) A regulation shall be published in the manner prescribed by Guild Regulation.

7. **Guild Secretariat Student Executive**

(1) The Guild shall be administered by a **Secretariat Student Executive** comprising--

(a) the President of the Guild;

(b) eight members (in this section referred to as the 'Guild Members of the Secretariat'); and the Education Vice-President of the Guild;

(c) not more than ten representatives members as described in sub-section (4) of this section (in this section referred to as the 'Representative Members') no person shall hold office as the President of the Guild or as a member of the Secretariat unless that person is a member, four general student representatives (referred to as the 'General Members'); and

(d) eight subsidiary council representatives as described in subsection (4) of this section (referred to as the 'Representative Members').

(2) The President of the Guild and the General Members of the **Secretariat Student Executive** shall be elected annually and,
subject to this section, in the manner prescribed by Guild Regulation. The Guild may, by Guild Regulation, provide for the filling of any casual vacancy on the Secretariat Student Executive provided that if any ballot is conducted to fill such a vacancy it shall be held in accordance with the provisions of sub-section (3) of this section.

(3) Any member may vote at any election for the office of the President of the Guild or the office of a Guild Member of the Secretariat, Education Vice-President or the office of a General Member of the Student Executive. Elections shall be conducted in accordance with Guild Election Regulations.

(4) The Guild may by Guild Regulation provide for the nomination of not more than eight persons as representative members who shall be elected officers or representatives of subsidiary councils of the Guild or of Student Societies.

(5) The Guild may by Guild Regulation increase the maximum number of members of the Secretariat except that the number of Guild Members of the Secretariat (excluding the President of the Guild) shall be at least equal to the number of representative members.

(6) The Secretariat Student Executive shall appoint one of their number to be the Honorary Secretary of the Guild and another of their number to be the Honorary Treasurer of the Guild.

(7) The Secretariat shall cause accurate minutes to be made of all General Meetings and forums of the Guild and meetings of the Secretariat, and the result of every election and Referendum. All duly confirmed minutes shall be deemed correct until the contrary is proved.

(8) The procedures for meetings of the Secretariat Student Executive shall be prescribed by Guild Regulation.

(9) The powers and obligations of the President of the Guild, Education Vice-President, General Members of the Secretariat Student Executive and the Representative Members shall be prescribed by Guild Regulation.

(10) Subject to this Statute and regulations made hereunder the Secretariat Student Executive shall have the entire control and management of the affairs and concerns of the Guild and shall act in all matters concerning the Guild in such a manner as appears to it to be best calculated to promote interests of its members.

(11) Resolutions passed at any General Meeting other than any resolutions to make, alter or repeal a regulation or regulations shall be in the form of a direction to the Secretariat Student Executive. The Secretariat Student Executive shall act in accordance with any direction of a General Meeting except that
where, at its next meeting, the **Secretariat Student Executive** resolves by Absolute Majority that a particular direction is not best calculated to promote the interests of the members, the direction involved shall be referred to a further General Meeting or at the discretion of the **Secretariat Student Executive**, to a Referendum, to be held not later than 21 teaching days after such meeting of the **Secretariat Student Executive**, and if the direction is approved at such General Meeting or Referendum then the **Secretariat Student Executive** shall act in accordance with it.

**(12)** The **Secretariat Student Executive** may in the manner prescribed by Guild Regulations make, alter or repeal rules governing activities associated with the Guild but only when the power to do so is specified in Guild Regulations and then only to the extent specified.

8. General Meetings and Referenda

(1) A General Meeting may debate any issue of concern to the membership of the Guild.

(2) At a General Meeting each member present in person shall have one vote on any proposal put to the vote.

(3) A Referendum shall determine Guild policy on the issues submitted to the Referendum. The result of a Referendum shall bind the **Secretariat Student Executive**.

(4) Proceedings at a General Meeting and the manner in which a Referendum shall be conducted shall be described by Guild Regulation.

9. Property and Finance

(1) All property of the Guild and its subsidiary councils and all property of Student Societies (other than student societies which are incorporated bodies) shall be vested in the Guild.

(2) Where the **Secretariat Student Executive** determines to enter into any financial commitment for an amount which exceeds the current liquid assets of the Guild, or which it is unable to service adequately from current or future income, the **Secretariat Student Executive** shall consult with Senate before proceeding.

(3) No action taken by the Guild or the **Secretariat Student Executive** in the exercise of any of its powers or authorities conferred by this Statute shall impose any legal obligation upon the University or the Senate.

(4) The **Secretariat Student Executive** shall make provision for the keeping of proper books of account in connection with all the financial transactions of the Guild.
(5) The **Secretariat** **Student Executive** shall make provision for the auditing of the Guild’s books of accounts at least once a year. Guild Regulations shall prescribe when the auditing of the Guild’s books of accounts shall take place and by whom.

(6) A copy of the audited balance sheet and statement of income and expenditure of the Guild shall be transmitted to the Senate each year as soon as practicable after it has been adopted by the Guild, but in any event not later than four months after the conclusion of the Guild’s financial year.

(7) A copy of the audited balance sheet and statement of income and expenditure of the Guild shall be published each year in the Guild newspaper and any other suitable Guild publication and made available to members of the Guild as soon as practicable after it has been adopted by the Guild, but in any event not later than four months after the conclusion of the Guild’s financial year.

10. **Records**

   (1) A copy of this Statute and any amendments and a copy of all Guild Regulations and Guild Rules made under this Statute and any amendments shall be recorded in a Guild Statute Book.

   (2) An entry in the Guild Statute Book of any Guild Regulations made under this Statute and any alteration to a Guild Regulation, signed by the administrative secretary of the Guild and the President of the Guild shall be prima facie evidence that the subject matter of the entry was duly approved by the Senate.

   (3) An entry in the Guild Statute Book of any Guild Rule made under this Statute or any alteration of a Guild Rule, signed by the President of the Guild, shall be prima facie evidence that the subject matter of the entry was duly approved by the Guild.

11. **Repeal and Transitional Provision**

   (1) This Statute shall come into operation on the day it is published in the Government Gazette and thereupon the existing No. 17 is hereby repealed.

   (2) All regulations, by-laws and rules made under authority of the existing No. 17 prior to the date of publication of this Statute in the Government Gazette shall be deemed to have been made under the authority of this Statute and (except where inconsistent with this Statute) shall continue in force until altered or repealed in accordance with this Statute.
The **Secretariat Student Executive**

1. The **Secretariat Student Executive** of the Guild of Students shall consist of the following members:
   
   (a) The President of the Guild
   
   (b) The Education Vice-President.
   
   (c) Eight (8) Four (4) General Members of the **Secretariat Student Executive**.
   
   (d) Eight (8) Representative Members:
      
      (i) The Women’s **Officer Representative**;
      
      (ii) The Part-time, External and Mature-aged Students’ Representative;
      
      (iii) The Postgraduate Students’ Representative;
      
      (iv) The International Students’ Representative;
      
      (v) The Queer **Officer Representative**;
      
      (vi) The Indigenous Students’ Representative.
      
      (vii) The Regional Students’ Representative.
      
      (viii) The Guild Disability **Officer Representative**.

2. All members of the **Secretariat Student Executive** shall hold office until the last day of the second teaching semester in each year.

3. Elections for the members of the **Secretariat Student Executive** shall be held in the second semester of each year in accordance with the Guild Election Regulations. The term of office of newly elected members shall begin on the
day after the last day of the second teaching semester.

### Vacancies in the Secretariat Student Executive

4. The office of a Secretariat Student Executive member shall become vacant if that person:

   (a) dies;

   (b) ceases to be ordinarily resident in WA a currently enrolled Murdoch student or Guild member;

   (c) becomes of unsound mind, or a person who is liable to be dealt with in any way by the law relating to mental health;

   (d) resigns in writing;

   (e) has been absent without apology recorded in the minutes or without leave of absence from three consecutive Secretariat meetings of the Guild; from three consecutive meetings without notified leave of absence or has missed five meetings, except where evidenced meetings coincide with a member’s prescribed university contact hours, or any other eventuating circumstances exist and an apology in advance noted. The vacancy must be supported by a resolution of the Student Executive passed by a two thirds majority of votes of all members;

   (f) is dismissed from that position in the following manner:

      (i) a resolution of Secretariat Student Executive passed by a 2/3 majority of votes of all members and;

      (ii) confirmed at a General Meeting by a 2/3 majority of all members present and voting.

5. (a) In the event of a vacancy occurring in the office of Guild President before the beginning of week 2 of second semester, a by-election shall be called within four weeks and the person elected shall serve the remainder of the term of office. Before a by-election is held, the Secretariat Student Executive shall elect one of its members as Acting Guild President. If no Secretariat Student Executive member is willing or able to take the position, the Secretariat Student Executive may co-opt, by absolute majority, a Guild member to the position.

   (b) Where the vacancy occurs after the beginning of week 2 of second semester, the Secretariat Student Executive shall elect one of its members as Acting Guild President for the remainder of that term of office.

6. (a) In the event of a vacancy occurring in the office of Education Vice-President before the beginning of week 2 of second semester, a by-election shall be called within four weeks and the person elected shall serve the remainder of the term of office. Before a by-election is held, the
Secretariat Student Executive shall elect a member of the Secretariat Student Executive or of the Guild Education Board to the position of Acting Education Vice-President.

(b) Where the vacancy occurs after the beginning of week 2 of second semester, the Secretariat Student Executive shall elect one of its members as Acting Education Vice-President for the remainder of that term of office.

7. In the event of a vacancy occurring in the office of a general member of the Secretariat Student Executive, that member shall be replaced, within two weeks of the vacancy being received by the President, by a member elected by count back of ballots cast in the immediately previous election. That count back shall be conducted in the manner prescribed as at 26 June 1995 for the filling of casual vacancies in the Legislative Council of the State of Western Australia.

8. In the event of a vacancy occurring in the office of a Representative Member a general meeting of the Council, convened and chaired by the Guild President or in the absence of the Guild President a nominee of the Secretariat Student Executive, shall be held within 15 teaching days to elect a new representative who shall serve the remainder of the term of office.

Office-bearers of the Guild

9. The Guild President and Education Vice-President shall be full time office bearers of the Guild.

Guild President

10. The Guild President shall be the Chief Executive Officer of the Murdoch University Guild of Students.

11. Subject to any direction by the Secretariat Student Executive, it shall be the duty of the President of the Guild to:

(a) Be the official spokesperson of the Guild and to be the main instrument of formal liaison between the Guild and the student body, the University and the general public.

(b) Assist and co-ordinate the work of members of the Secretariat Student Executive and office bearers of the Guild.

(c) Implement the policy and decisions of the Secretariat Student Executive in conjunction with the appropriate Secretariat Student Executive members.

(d) Preside over meetings of the Guild Secretariat Student Executive and General Meetings of the Guild.

(e) Work in conjunction with the Guild Manager to maintain the day to day operations of the Guild.
(f) Be a signatory of the Guild cheque account.

12. The Guild President shall, except where specified to the contrary, be an ex officio member of every Guild committee and shall have a vote at any meeting of the same.

13. When the President is absent or unable to act for a period of between four days and one month, the Education Vice-President shall act as President until such time as the President is able to act.

(a) The President may, if approved by an absolute majority of the Secretariat Student Executive, authorise another member of the Secretariat Student Executive to act as Guild President in her/his absence.

(b) The Acting President shall take over the duties of the President but may be directed by the President.

(c) In the event that the President is absent or unable to act for a period of more than one month, the Secretariat Student Executive shall decide upon a member to act in the position.

The Education Vice-President

14. The Guild Education Vice-President shall be responsible for the education concerns of the Guild.

15. Subject to the authority of the Secretariat Student Executive, it shall be the duty of the Education Vice-President of the Guild to:

(a) Be a spokesperson for the Guild on education issues.

(b) Assist the Guild President where required.

(c) Convene and chair the Guild Education Board and coordinate the work of students elected to representative positions on University boards and committees.

(d) Co-ordinate the representation and research work of the Guild Education Office.

(e) Produce the Guild Alternative Handbook

(f) Assist the work of members of the Secretariat Student Executive and office bearers of the Guild.

(g) Convene Secretariat Student Executive and General Meetings of the Guild in the absence of the Guild President or when there is a vacancy in the office of the President.

(h) Be a signatory of the Guild cheque account.

16. When the Education Vice-President is absent or unable to act for a period of
more than four days Secretariat Student Executive may appoint a member of the Secretariat Student Executive or the Guild Education Board to act until such time as the Education Vice-President is able to act.

17. The election of the Education Vice-President shall be conducted as if it were an election for the President of the Guild.

Honorarium and Leave Entitlements

18. The full time office bearers of the Guild shall be paid an honorarium equivalent to 80% of Level 1.1 of the Murdoch University Guild of Students Award and shall have the same leave entitlements as staff of the Guild except that they shall only be paid for leave that is taken during the term of office and shall be required to have any annual leave, or leave without pay, approved by the Secretariat.

19. In the event of a full time office bearer failing to fulfil the requirements above and/or taking time off exceeding that defined above, the matter shall be referred to the Secretariat Student Executive which may, by absolute majority, reduce the honorarium of the President and/or Education Vice-President in lieu of leave taken.

20. Full-time office bearers of the Guild shall not accept paid employment by the University whilst they hold office.

21. No person shall be a full-time office bearer of the Guild for more than two consecutive years. No person shall be:

(a) A full-time office bearer of the Guild for more than three years, whether consecutive or cumulative;

(b) Guild President for more than two years; and

(c) Education Vice-President for more than two years.

General Members of the Student Executive

22. The Secretariat Student Executive shall, at its first meeting, allocate portfolios to the general (Guild) members of the Secretariat Student Executive. These portfolios may include the following:

(a) Environment Officer, Clubs & Societies Representative;

(b) Sport and Recreation Officer, Activities Representative; and

(c) Publications Officer, Environment Representative.

(e) Welfare Officer

(f) Transport Officer
23. The Secretariat Student Executive shall, by resolution, approve duty descriptions for each portfolio allocated.

24. The Secretariat Student Executive shall appoint from amongst its members an Honorary Secretary and Honorary Treasurer.

Representative Members

25. It shall be the duty of the representative members of the Secretariat Student Executive to:

(a) Attend and liaise between the Council which they represent and the Guild Secretariat Student Executive;

(b) Advise the Secretariat Student Executive on policy related to the students whom the Council represents;

(c) Act as a spokesperson for the Guild on matters affecting those students whom the Council represents.

26. The representative members of the Secretariat Student Executive shall report fully to the Secretariat Student Executive on actions and activities being undertaken by the Council which they represent.

Duties of Secretariat Student Executive members

27. All members of the Secretariat Student Executive must:

(a) provide each meeting of Secretariat Student Executive with a report including details of all official correspondence and/or communication between her/him, the University and other persons or bodies. A file of all such documents shall be maintained in the Guild office.

(b) inform Secretariat Student Executive of all decisions and actions taken by her/him as a member of a University Board or Committee or in her/his dealing as a Guild representative with the general public or the University Administration.

(c) prepare a written report for the incoming Secretariat Student Executive and provide a hand over to the newly elected member.

(d) follow directions given by the Secretariat Student Executive and any general meeting of the Guild.

(e) only act as a spokesperson for the Council which they represent or the portfolio/s they have been allocated.

28. Members of Secretariat Student Executive have an obligation to conduct the affairs of the organisation in accordance with the obligations of a director...
under Corporations Law.

**Guild Councils**

29. There shall be eight (8) subsidiary Councils of the Guild. These Councils shall exist to facilitate student representation and to represent traditionally under represented sections of the University student body. The Councils shall have the membership and exist to fulfil the aims outlined in Regulations 43 to 65 below.

30. The Councils of the Guild shall be:

(a) The Murdoch University Postgraduate Students' Association (MUPSA);
(b) The Women’s Collective;
(c) The Murdoch International Students' Association (MISA);
(d) The Regional Students’ Association (RSA);
(e) The Part-time, External and Mature Age Students’ Council (PEMS);
(f) The Indigenous Students' Council;
(g) The Sexuality Queer Collective.
(h) The Disability Council.

31. Pursuant to Statute 17 s7.4 each Council shall have a representative on the Guild Student Executive. The Council Representatives shall be elected annually and in accordance with the Guild Election Regulations shall hold office for a period of twelve months.

(a) The elections of Council representatives shall be conducted as if they were an election for the President of the Guild.

(b) The Council Representatives must be members of the Council.

32. Any member of the Council may vote at any election for the office of a Council Representative.

33. Each Council shall hold an annual general meeting within three weeks of the annual elections for members of the Guild Student Executive. It shall be the duty of the President, Co-ordinator or Convenor of each Council to convene and chair the meeting. In the absence of a President, Co-ordinator or Convenor, the Council Representative (as Executive Officer) shall convene and chair the meeting. Five teaching days notice shall be given of a general meeting of the Council and such notice shall be made available in such a way as to make it reasonably accessible to those effected.

34. All Councils shall be governed by an executive comprising of the Council representative and such other members elected at the annual general meeting of the Council. The annual general meeting of the Council shall determine the number of people on the executive of the Council. If an executive can not be formed from the annual general meeting, the Council representative on the Guild Student Executive shall act as the Executive Officer of the
35. It shall be the duty of the executive or executive officer of each Council to:
   (a) attend and keep a record of all the proceedings at meetings of the Council;
   (b) call all meetings of the Council;
   (c) keep a correct roll of the membership of the Council together with such other records as the Council shall direct;
   (d) generally co-ordinate the activities of the Council;
   (e) conduct the financial affairs of the Council as defined by the Council.

36. The division of duties between the members of each executive council shall be a matter to be decided upon by the executive of that Council.

37. Members of the executive of each Council shall hold office until the last day of the second teaching semester in each year.

38. The executive of the Council, or in the case of there not being an executive a general meeting of the Council, shall meet at least once every six teaching weeks.

39. For meetings of each executive, the quorum for meetings shall be half the members of the executive or if that is a fraction, then the next whole number.

40. For general meetings of each Council the quorum shall be 20 members or 10% of the membership of the Council whichever is less, except for the Disability Council for which quorum shall be ten members.

41. The executive of each Council shall submit quarterly statements to the Chair of the Guild Staffing and Finance Committee of all bank accounts operated under the name of the Council. The executive of each Council shall undertake a financial audit to present to the annual general meeting of the Council. This audit shall also be tabled at the next possible meeting. Councils shall not invest any funds in shares, bonds or long term loans without the approval of the Secretariat

42. Subject to the authority of a general meeting of the Council and the policy making authority of the Secretariat Student Executive, the Executive of the Councils shall make their own rules and determine their own policies provided that they are not inconsistent with the regulations and policies of the Guild. All rules and polices developed by Guild Councils or their executive shall be kept in the Guild Statute Book. An entry into the Guild Statute Book of any Council rule or policy made under this regulation or any alteration to a Council rule or policy, signed by the President of the Guild, shall be prima facie evidence that the subject matter was duly approved by the Council.

The Murdoch University Postgraduate Students' Association (MUPSA)

43. The Association shall consist of all postgraduate students who are enrolled at Murdoch University and who are Guild members. A postgraduate student shall be defined as a student who is enrolled in any masters, doctoral,
graduate or postgraduate diploma or graduate or postgraduate certificate course.

44. The Association shall be the primary representative body for postgraduate students at Murdoch University.

45. The aims of the Association are:

(a) to advise postgraduate students upon matters concerning their academic careers;

(b) to act as a collective body with the resources and recognition to represent the views of postgraduate students within the University’s academic and administrative structure;

(c) to represent Murdoch postgraduates at the national postgraduate student association;

(d) to provide a forum in which postgraduates can interact socially and intellectually on matters of common interest.

46. The Association shall be granted an annual budget allocation of $35 per full-time postgraduate Guild member, $17.50 per part-time postgraduate Guild member, and $8.75 per external postgraduate Guild member. This amount shall be determined as of 31 March for semester one and 31 August for semester two.

The Women’s Collective

47. The Collective shall consist of all female students who are enrolled at Murdoch University and who are Guild Members.

48. The aims of the Collective are:

(a) to act as a collective body with the resources and recognition to represent the views of female students within the University’s academic and administrative structure;

(b) to provide a forum in which female students can interact socially and intellectually on matters of common interest.

The Murdoch International Students’ Association (MISA)

49. The Association shall consist of all international students (defined as students who are not citizens or permanent residents of Australia) who are enrolled at Murdoch University and who are Guild members.

50. The aims of the Association are:

(a) to encourage, foster and act as a forum for communication between international students;

(b) to promote, foster and develop structures for the integration of its
members into the University community;
(c) to act as a collective body with the resources and recognition to represent the views of international students within the University’s academic and administrative structure;
(d) to represent Murdoch international students at the national international student association;
(e) to provide a forum in which international students can interact socially and intellectually on matters of common interest.

51. The Association shall be granted an annual budget allocation of $21 per full-time international Guild member, $10.50 per part-time international Guild member, and $5.25 per external international Guild member. This amount shall be determined as of 31 March for semester one and 31 August for semester two.

The Regional Students’ Association (RSA)

52. The Association shall consist of all Guild members who are students of the Rockingham and Peel campuses of Murdoch University. A Regional student shall be defined as a person who is enrolled in one or more units at the Rockingham or Peel campuses.

53. The aims of the Association are:
(a) to act as a collective body with the resources and recognition to represent the views of students enrolled at the Rockingham or Peel campuses within the University’s academic and administrative structure;
(b) to provide a forum in which students who are enrolled at the Rockingham or Peel campuses can interact socially and intellectually on matters of common interest.

54. The Association shall be granted an annual budget allocation of $35 per full-time Guild member enrolled at the Rockingham or Peel campuses, and $17.50 per part-time Guild member enrolled at the Rockingham or Peel campuses. This amount shall be determined as of 31 March for semester one and 31 August for semester two.

55. The Council shall consist of all part-time, external and mature-age students who are enrolled at Murdoch University and who are Guild Members.

56. For the purposes of these regulations:
(a) A part-time student is one who is enrolled for less than eighteen credit points in the current academic year.
(b) An external student is one who is enrolled for at least one unit in the external mode in the current academic year.
(c) A mature-age student is one who is over 25 years of age at the first day of first semester in the current academic year.
The Part-time, External and Mature Age Students' Council (PEMS)

57. The aims of the Council are:

(a) to act as a collective body with the resources and recognition to represent the views of part-time, external and mature-aged students within the University’s academic and administrative structure;

(b) to provide a forum in which part-time, external and mature-aged students can interact socially and intellectually on matters of common interest.

Sexuality Queer Collective

58. The Council shall consist of all students who identify as gay, lesbian, bisexual or queer, and who are enrolled at Murdoch University and who are Guild members.

59. The aims of the Collective are:

(a) to act as a collective body with the resources and recognition to represent the views of gay, lesbian, bisexual and queer students within the University’s academic and administrative structure;

(b) to provide a forum in which gay, lesbian, bisexual and queer students can interact socially, intellectually and politically on matters of common interest;

(c) to provide a forum for students who are experiencing harassment or homophobia on campus.

Indigenous Students’ Council

60. The Council shall consist of all Aboriginal and Torres Strait Islander students who are enrolled at Murdoch University and who are Guild members.

61. The Council exists in recognition of the disadvantaged status of Aboriginal and Torres Strait Islander in society and the resulting inequities that are faced throughout the tertiary education system.

62. The aims of the Collective are:

(a) to facilitate greater participation of Aboriginal and Torres Strait Islander students within the University and wider community.

(b) to act as a collective body with the resources and recognition to represent the views of Aboriginal and Torres Strait Islander students within the University’s academic and administrative structure;

(c) to provide a forum in which Aboriginal and Torres Strait Islander students can interact socially and intellectually on matters of common interest.

Disability Council

63. The Council shall consist of all Guild members who have disclosed disabilities to the University’s Disability Services Officer. ‘Disability’ means a disability
which is attributable to an intellectual, psychiatric, cognitive, neurological, sensory, or physical impairment or combination of those impairments; which is permanent or likely to be permanent; which may or may not be of a chronic or episodic nature; and which results in a substantially reduced capacity of the person for communication, social interaction, learning or mobility and a need for continuing support services.

64. The Council exists in recognition of the disadvantaged position students with disabilities face in the transition to tertiary education and in society as a whole.

65. The aims of the Council are:

(a) to raise the awareness of the abilities that students with disabilities bring to the education environment and the community in general;

(b) to provide a forum in which students with disabilities can interact intellectually and socially on matters of common and diverse interest;

(c) to advise the Murdoch University Guild of Students and Murdoch University on any matters which may impact on equitable and reasonable accommodations for students with disabilities;

(d) to liaise with the Disability Services Officer about staff awareness education programs in order to ensure appropriate terminology is used in courses that contain components that relate to people with disabilities;

(e) to liaise with community groups in order to raise the awareness of tertiary education as an accessible option for many people with disabilities;

(f) to advocate for the rights of potential students in order to maintain carer funding beyond secondary education, and to participate in national and international student networks in order to raise the profile of students with disabilities.

**Guild Education Board**

66. The Guild Education Board shall consist of all student representatives, who have been duly elected or co-opted to any boards, committees, councils or groups established by the University.

67. Only Guild members of Education Board shall have voting rights. Non Guild members have speaking and moving rights at Board meetings.

68. The aims of the Board are:

(a) to advance academic co-operation at all levels;

(b) to improve the quality and accessibility of education at Murdoch University;
(c) to provide a forum for student representatives to review and discuss issues raised within the University;

(d) to examine University education at all levels and to represent both the individual and collective views of students upon matters concerning University education;

(e) to make policy recommendations to the Secretariat Student Executive on the representation and advocacy service of the Guild.

69. The Education Vice-President shall be the Executive Officer and Chair of the Board and it shall be her/his duty to:

(a) call all meetings of the Board;

(b) attend and keep a record of all the proceedings at meetings of the Board;

(c) keep a correct roll of the membership of the Board together with such other records as the Board shall direct;

(d) co-opt students to vacancies on the make recommendations to Secretariat on the co-option of students to university committees on behalf of the Guild;

(e) generally co-ordinate the activities of the Board with regard to any matters referred to herein.

70. The quorum for meetings of the Board shall be 20 percent of the membership or six persons, whichever is the greater.

71. The Board shall meet at least once every four teaching weeks.

Meetings of the Guild

72. Meetings of the Guild Secretariat Student Executive shall be held in accordance with the standing orders of the Senate subject to the following changes, Guild Standing Orders.

(a) for 'Senate' read 'Secretariat', for 'Chancellor' read 'President', for 'Pro-Chancellor' read 'Education Vice-President', for 'Secretary' read 'Honorary Secretary' and delete all references to the Vice-Chancellor.

(b) until the Honorary Secretary is elected, the President shall carry out the functions of Honorary Secretary.

73. Meetings of the Guild subsidiary councils, the Guild Education Board and committees of the Guild shall be held in accordance with the Rules of Debate set out in the Standing Orders of the Academic Council, Guild Standing Orders.

(a) At least three days notice of a meeting shall be given before any meeting of a Council or Board.

(b) A special meeting of a Council or Board can be convened by the President of the Guild or by a written request from at least three members outlining the proposed business of the meeting.

74. The quorum for a meeting of the Secretariat Student Executive, subsidiary Councils or committees of the Guild, unless otherwise specified, shall be half
75. Proxy votes can not be exercised at any meeting of the Guild.

### General Meetings

76. The President or in the President’s absence or whenever there is a vacancy in the office of the President, the Education Vice-President may convene a general meeting of the Guild.

77. No less than five teaching days notice shall be given for a general meeting of the Guild. Notice of a general meeting of the Guild shall be made available in such a way as to make it reasonably accessible to those affected.

78. A special general meeting shall be called if requested in writing by 25 Guild members a number of students equal to at least 50% of quorum for a General Meeting. Any such request must be submitted to the President and outline the objectives for which a meeting is required. The President (or in the President's absence or whenever there is a vacancy in the office of President, the Education Vice-President or in the absence of both the Honorary Secretary) shall convene a special meeting of the Guild not more than 21 clear days nor fewer than 7 clear days after the receipt of the request. In the absence of the President, Education Vice-President and Honorary Secretary, the University Secretary shall convene the meeting.

79. At any general meeting, fifty members shall constitute a quorum. If after the expiration of 30 minutes from the time appointed for the meeting there is not a quorum present, the meeting shall lapse.

80. In the absence of both the President and the Education Vice-President, the meeting shall elect a Chair from amongst the members present.

81. All proceedings of a general meeting including the number of members present shall be entered in a Minute Book which shall be kept by the Honorary Secretary for that purpose. In the absence of the Honorary Secretary the meeting shall appoint a Minute Secretary.

82. All notices of motion must be in writing addressed to the Honorary Secretary and duly signed and must reach the Honorary Secretary 7 clear days before the meeting at which the motion is to be moved.

83. Except by permission of at least two-thirds of the members present, no members shall introduce for discussion at a general meeting a subject which has not been included on the notice paper for that meeting.

84. A question shall be decided by a show of hands unless a ballot is demanded by at least five members.

85. The rules of debate set out in the Senate Guild Standing Orders shall apply to general meetings of the Guild.

### Referenda

86. A referendum of members of the Guild may be held:
(a) to make, alter or repeal regulations in accordance with section 6(2) of the Statute, and

(b) at the direction of the Student Executive or a general meeting to consider any other matter.

87. Where it is decided either by an absolute majority of the Student Executive or by a general meeting that a referendum should be held subject to any decision of a general meeting, the statement of the issues to be considered at the referendum shall be settled by the Student Executive.

88. A referendum shall be conducted in accordance with the procedures as set in the Guild election regulations.

Membership

89. Every student is automatically a member of the Guild unless he or she elects, at the time of enrolment, not to be a member, or subsequently resigns as a member.

90. Rescinded

91. A member shall cease to be a member of the Guild when he or she ceases to be a student or resigns as a member.

92. The Secretariat may admit to associate membership of the Guild a person who:

   (a) is a member of the University staff;

   (b) is a member of the Guild staff;

   (c) is a member of the Senate; or

93. Associate membership of the Guild does not confer any form of membership upon the person but only allows the person to use the services and facilities of the Guild. The Secretariat shall make policy which shall determine the rules and conditions of associate membership. Associate members of the Guild are not entitled to vote at any meeting, election or referendum of the Guild. The Secretariat may set a subscription fee for associate members.

94. Rescinded

95. Rescinded

96. Rescinded

97. Rescinded

98. Rescinded

Affiliation to the Guild

99. University Clubs, Societies and Associations shall be eligible to association with the Guild if they fulfil the following requirements:
(a) have a membership of more than 10 members;
(b) do not have Constitution or Rules which permit members to be disciplined for failing to participate in any initiation ceremony; and
(c) do have Constitution or Rules which prohibit the making of gifts or funds at its disposal.

100. Subject to these regulations, any University Club, Society or Association which submits to the Honorary Secretary of the Guild a statement in writing:
(a) furnishing the names of each member of the association;
(b) furnishing the names of each office bearer of the association;
(c) certifying under the hand of the President, Co-ordinator or Convener of the association that a properly authorised meeting of the association has resolved to seek affiliation with the Guild;
(d) accompanied with a copy certified to be a true copy under the hand of the President, Co-ordinator or Convener of the association of the Constitution and Rules of the association;

shall, if approved by the Secretariat Student Executive, be an affiliated association to the Guild.

101. A list of affiliated associations shall be kept in the Guild Statute Book and affiliation may only be revoked by a resolution of the Secretariat Student Executive.

Committees of the Guild

Staffing and Finance Committee

102. The Guild shall have a Staffing and Finance Committee which shall exist to consider the industrial relations, financial and staffing matters of the Guild.

103. The Staffing and Finance committee shall consist of the following members:
(a) The Guild President (in the chair);
(b) The Education Vice-President;
(c) The Hon. Treasurer;
(d) Two members of Secretariat Student Executive elected by the Secretariat Student Executive;
(e) The General Manager of the Guild (non-voting);
(f) Another member co-opted by the Committee if it so chooses (non-voting).

104. The quorum for a meeting of the Staffing and Finance Committee shall be four three voting members.

105. The Guild Manager shall be the Executive Officer of the Committee.
106. The Committee may consider and make recommendations to the Secretariat Student Executive on:

(a) Significant human resource matters including the re-classification of positions, the creation of new positions and the termination of employment;

(b) Matters relating to the recruitment of the management staff of the Guild;

(c) Compiling the annual budget of the Guild;

(d) Proposed changes to the Guild budget;

(e) Expenditure of amounts over $10 000.

107. The Committee, subject to the authority of the Secretariat Student Executive, shall have overall responsibility for:

(a) The recruitment and ongoing development of Guild staff other than management positions;

(b) Managing the assets controlled by the Guild;

(c) Such other matters as the Secretariat Student Executive may from time to time direct.

108. The committee shall meet at least monthly.

109. Minutes of the Committee shall be submitted to the first meeting of the Secretariat Student Executive following the committee meeting.

Administration of the Guild

110. The Secretariat Student Executive shall be ultimately responsible for the proper administration of the Guild’s financial affairs and property.

111. The Secretariat Student Executive shall appoint a person who, subject to the Secretariat direction, will be responsible for managing and reporting upon the overall administration and financial affairs of the Guild. to the position of Guild Manager who will be responsible for managing and reporting upon the overall administration and financial affairs of the Guild.

112. The Guild’s financial year shall be the calendar year.

113. The Secretariat Student Executive shall, upon approval by the Senate, appoint an independent external auditor for a period of three years to complete the annual audit of the Guild financial statements. The external auditor of the Guild may be changed before the end of the three year period upon:

(a) The auditor becoming insolvent, being declared bankrupt or ceasing registration as a company auditor;

(b) The auditor being found guilty of misconduct in a court of law, or by the ASCPA or ACA;
Policy of the Guild

114. Subject to the authority of a general meeting, the Secretariat Student Executive may make policy for the Guild. The Secretariat Student Executive may adopt by a simple majority policy on any issue covered by Statute 17 s.2, 'Objects of the Guild'. Policy shall remain in force until is specifically rescinded or amended by resolution of the Secretariat Student Executive.

115. All policy of the Guild shall be kept in the Guild Statute Book and signed by the Guild President as per Statute 17 s.11. The Statute Book of the Guild shall be kept in a place which is available to all officers, staff and members of the Guild.
1. Guild elections shall be conducted in accordance with the University Election Regulations, except for:

(a) the additional provisions contained in these Regulations; and

(b) the following provisions which shall over-ride the corresponding provisions in the University Election Regulations:

   (i) only Guild members are eligible to nominate and to vote;

   (ii) candidates for Guild President and Guild Education Vice-President are permitted up to 500 words in their election statement.

   (iii) for the positions of Guild President, Education Vice-President and Council Representatives, if there is only one candidate, the person shall not be declared elected but instead an election shall be held in accordance with Regulation 4.1 below.

2. The Guild elections shall be held during second semester of each year, jointly with the election of student members of the Senate, Academic Council and other University bodies.

Nominations

3.1 A photograph of the candidate may be submitted for inclusion in the Election Broadsheet.

3.2 A Guild member may nominate concurrently for the positions of Guild President, Education Vice-President, Council representative and general (Guild) member of Secretariat/Student Executive but shall not be elected at the same time to more than one of these positions. Any candidate who is elected to a position shall then be eliminated from the counting of votes.
for all subsequent Guild positions in that election.

3.3 The tenure of Guild Secretariat Student Executive members is limited to a term of 4 years, whether consecutive or cumulative. Upon 4 years of service to the Guild Secretariat, Guild Secretariat Student Executive members are not eligible for election to the Guild Secretariat Student Executive before a break of 5 consecutive years.

Conduct of the Election

4.1 The ballot papers for the positions of Guild President, Education Vice-President and Council Representatives shall include a box for each candidate and one for "No candidate".

4.2 No Guild resources shall be used by any Candidate or their agent(s) for the production of election canvassing materials. Election material means any written, printed or photographic material, lettering, voting guide, poster, sign, leaflet, audio or visual display (including any electronic audio or visual display) whether attached to any fixed or mobile structure or not; provided that such material directly or indirectly supports any candidate or has the purpose of causing or opposing the election of any candidate.

4.3 All election material shall bear the name and address of the person under whose authority it is published.

4.4 No person shall remove, alter, deface, obstruct or destroy election material prior to the close of voting, unless authorised by the Returning Officer.

4.5 Within 14 days of the close of nominations the Returning Officer shall make known the format of all ballot papers to any candidate who requests it.

4.6 During the conduct of voting, all candidates must remain at least five metres from the polling booth, and no person shall display or distribute election material on behalf of any candidate within five metres of the polling booth. Any person disobeying this shall first be issued with a formal verbal warning by the polling booth staff. In the case of a second offence the Returning Officer shall issue a formal written warning. If the person persists, the Returning Officer shall refer the matter to the Election Tribunal which shall deal with the matter.

4.7 The following actions shall constitute misbehaviour in an election:

- interfering unduly with the freedom of speech of a person during an election;
- obstructing an election meeting;
- damaging Guild property or fixtures in a manner calculated to affect the conduct of the elections;
- assaulting or attempting to assault a person in a manner calculated to affect the conduct or outcome of an election;
- hindering, obstructing or preventing an electoral officer or candidate from discharging a duty or exercising a right under...
these regulations;
• defacing, mutilating, removing or interfering with election material belonging to another person without authority of that person or candidate for whom the election material was produced;
• directly or indirectly attempting to induce an electoral officer to alter the course of an election;
• interfering with or destroying a validly marked ballot paper, ballot box, lock, seal, electoral roll or other objects;
• duplicating or concealing a ballot paper;

engaging in disorderly conduct on the premises of a polling place or counting place.

Counting and Results

5.1 The positions being contested shall be counted in the following order:
   (a) Guild President;
   (b) Education Vice-President;
   (c) Council Representatives, in order of Women’s, PEMS, Postgraduate, International, Rockingham, Sexuality and Indigenous Councils;
   (d) General (Guild) members of **Secretariat Student Executive**;
   (e) any other positions, in the order determined by the Returning Officer.

5.2 If a majority of valid votes for any election is obtained by "No candidate", the Returning Officer shall declare that no candidate has been elected for that position, and shall reopen nominations and conduct another election.

5.3 At the conclusion of the counting of votes the Returning Officer shall declare the results, which shall be distributed on Guild notice boards and in the Guild weekly news sheet. These notices shall include information about the procedures for lodging a complaint or appeal.

Complaints and Appeals

6.1 There shall be an Election Tribunal, consisting of a nominee of the Dean of Law (Chair) and two persons appointed by the Guild **Secretariat Student Executive** prior to the calling of nominations. Members of the Tribunal are not permitted to be candidates in the elections or to canvass votes in support of any candidate.

6.2 The Tribunal shall have the power to hear any appeal or complaint lodged with it about the conduct of the election or the validity of the election outcome, based on errors in the electoral processes or
misbehaviour of candidates or other persons.

6.3 Any Guild member may appeal or complain to the Election Tribunal with respect to the conduct or outcome of an election for any position. Appeals and complaints may be submitted at any stage between the calling of nominations and five teaching days after the declaration of the result for that position.

6.4 An appeal or complaint may be rejected by the Chair on behalf of the Tribunal where, in her or his view, it is vexatious, trivial or unlikely to have bearing on the election outcome.

6.5 The Tribunal shall follow the principles of natural justice in its deliberations:

(a) The student shall be given the opportunity to present her or his case (though this does not necessarily require an oral hearing);

(b) The person about whom a complaint is made shall be informed of the details of the complaint and shall have the opportunity to respond;

(c) Any member of the Tribunal who has a conflict of interest in hearing a particular case shall withdraw from consideration of that appeal or complaint, and shall be replaced by the person or body who appointed her or him;

(d) Where a complaint or appeal is rejected, the Tribunal shall state its reasons, which shall be communicated in writing to the person who lodged the complaint or appeal.

6.6 The Tribunal shall have the power to:

(a) dismiss a complaint or appeal;

(b) order nominations reopened;

(c) declare a nomination or nominations invalid;

(d) declare valid a nomination which the Returning Officer did not accept;

(e) instruct the Returning Officer to vary or implement an electoral process, provided this is not contrary to the requirements of the Election Regulations;

(f) declare that a candidate who was declared elected was not validly elected;

(g) declare a candidate validly elected who was not returned elected;

(h) declare part of an election invalid and order a new election for that position;

(i) declare an election wholly invalid and order new elections;

(j) impose a fine or other form of penalty on any candidate or electoral officer. Such fines and penalties may not exceed those allowed for in
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<th>Statute 23.</th>
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<td>6.7 The Tribunal shall make its determination on the outcome of the elections within fourteen days of the deadline for the lodging of appeals and complaints.</td>
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