1. AMENDMENT TO RULES AND REGULATIONS IN RESPECT OF THIRD AND FOURTH UNIT ATTEMPTS - (addition in bold, deletions struck through)

1. BACHELOR DEGREE REGULATIONS

37 (2) A student who has failed a unit twice shall not enrol in it for a third time without the prior approval of the Program Chair of the major offering the unit. Approval shall be granted only in special circumstances. In considering such cases, the Program Chair shall seek the advice of the Unit Co-ordinator. Where the failed unit is a core unit, the student may be excluded from the major/course and will need to apply for readmission in accordance with the Academic Progress Rules for Bachelor Degrees.

37 (3) A student who has failed a unit three times shall not be permitted to enrol in it again unless special approval is granted by the President of Academic Council. If approval is granted it will be a fourth and final attempt.

2. ACADEMIC PROGRESS RULES FOR BACHELOR DEGREES

9. A student who fails twice a required core unit twice in his or her major/course may, after consideration by the Program Chair, be excluded from the major/course. A student who fails a required unit for the first time shall normally be sent a written warning by the University relevant Program Chair, advising the student of the requirement to repeat the unit and the consequences of a second failure.

13 (a) A student excluded from enrolment, either in a particular major/course or the University as a whole, will apply to the Program Chair for continued enrolment. Any such application shall be submitted in writing to the Division Office within twenty working days of the date of the letter notifying the student of exclusion, and shall state what circumstances impaired their performance and the reasons why the student believes he or she will be successful if allowed continued enrolment. The Program Chair may reaffirm the exclusion or permit continued enrolment, and may attach conditions to the latter. Where exclusion is a result of failing a core unit twice, the conditions will normally include repeating the unit at the first available opportunity and seeking Student Learning support. If the exclusion is reaffirmed, the
Program Chair shall provide the student with written reasons.

13 (a.1) A student excluded from their major/course as a result of failing a core unit three times, may apply to the President of Academic Council for permission to make a fourth and final attempt. If the student has also been excluded from the University, any approval for a fourth attempt will be subject to the student being eligible for readmission to the university.

3. POSTGRADUATE COURSEWORK REGULATIONS

32.3 A student who has failed a required unit twice may be excluded from the course in accordance with the Academic Progress Rules for Postgraduate Coursework Qualifications. Not be permitted to enrol in it again, unless this is otherwise approved by the appropriate Head of School and Program Chair, seeking advice of the Unit Co-ordinator and Head of School.

4. ACADEMIC PROGRESS RULES FOR POSTGRADUATE COURSEWORK QUALIFICATIONS

7.5 for the courses listed below failure in more than one unit (or in one unit more than once), will result in exclusion from the course. Students who fail any unit, provided it is not concurrent with any other failure, shall receive a warning letter. Students who fail a unit twice shall be excluded from the course but may apply to the Program Chair for continued enrolment.

7.5 (a) for the courses listed below failure in more than one unit (or in one unit more than once), will result in exclusion from the course.

- Master of Applied Psychology (MAppPsych)
- Master of Veterinary Studies (MVS)
1. **AMENDMENT TO FACULTY REGULATIONS TO INCLUDE ROLES OF AND RESPONSIBILITIES OF ACADEMIC CHAIRS** - (addition in bold, deletions struckthrough)

Following recommendation from the Program Chair Roles and Responsibilities Working Party, AC/96/2009 (i) approved that the title of 'Program Chair' be amended to 'Academic Chair'.

**Academic Chairs**

18 (1) The School Dean shall appoint an Academic Chair for each undergraduate major/course and any associated minors, and each postgraduate course. Academic Chairs may be responsible for more than one major/course, and in larger courses more than one Academic Chair may be appropriate.

(2) The appointment of an Academic Chair will be made after consultation with the School staff teaching into that area. The School Dean may revoke the appointment of an Academic Chair whose performance, after having been regularly monitored is, in the view of the School Dean, not meeting expectations of the School.

(3) Academic Chair shall be members of the full-time academic staff of the rank of Lecturer level B or above. The School Dean shall be eligible for appointment as Academic Chair, with the approval of the School Board. An Academic Chair shall be provided with an appropriate induction into their roles and responsibilities by the School Dean or their nominee.

(4) The term of office of Academic Chair shall be for up to three years. Appointees shall be eligible for re-appointment.

(5) An Academic Chair is responsible to the School Dean for the academic integrity of the course of study and for the management of student progress through that course of study.

(6) In respect of the course of study, the Academic Chair shall:

   (a) advise the School Dean on the academic structure, coherence and integrity of the major(s)/course(s) for which they are responsible; coordinate the academic planning for those major(s)/course(s);

   (b) advise the School Dean on resources required to deliver the major(s)/course(s) at a level of quality sufficient to achieve the standards required.
(7) In respect of students, the Academic Chair shall:

(a) approve variations and exemptions to individual student enrolments within the approved major/course structure, including approving cross-institutional enrolment as it applies to the major/course;

(b) counsel students in any matter relating to the course and their enrolment in it, including unit selections, academic progress and the possible consequences of intermitting study;

(c) recommend to the Board of Examiners on award of degrees and academic progress as specified in the Academic Progress Rules and any additional School Progress Rules as approved by the School Board; including determinations on third attempts, student performance contracts and course exclusions; and

(d) other matters delegated by the School Dean or specified by University regulations, rules, policies and procedures.

(8) The Academic Chair has a right to be consulted in relation to the admission of new students, and to admission requirements of a course.

(9) During the absence of an Academic Chair, the School Dean will appoint an Acting Academic Chair. If the appointment is for a period of six months or more, before making an appointment the School Dean will consult the School staff teaching into that major/course.

19. The membership of the School Board shall be:

(2) all Programme Chairs of courses Academic Chairs based in that School
1. **RESEARCH AMENDMENTS TO FACULTY REGULATIONS** - (addition in bold, deletions struck through)

19 (2) (a) Up to two staff member/s charged with oversight of research and/or research training in the School, as required; and

21 (2) The School Board may establish Sub-Committees for major(s) and course(s), or for advising on research matters within the School, but responsibility for recommendations to the Faculty Dean on all academic issues remains with the School Board. Membership of Sub-Committees for interdisciplinary majors and courses shall include staff from outside the School/Faculty, where appropriate.

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Legislation Committee legislation amendments

Date of Academic Council Endorsement: 11/08/2009
Academic Council Resolution Number: **AC/97/2009**
Date of Legislation Committee Endorsement: 14/10/2009
Legislation Committee Resolution Number: **LC/16/2009(i)**
1. **POSTGRADUATE COURSEWORK REGULATIONS** - (addition in **bold**, deletions **struckthrough**)

   **Schedule 2 Master of Health Management, Quality and Leadership (MHMQL)**

   Date of Academic Council Endorsement: 11/08/2009
   Academic Council Resolution Number: AC/100/2009 (iii)
   Date of Legislation Committee Endorsement: 14/10/2009
   Legislation Committee Resolution Number: LC/16/2009(ii)

1. **POSTGRADUATE COURSEWORK REGULATIONS** - (addition in **bold**, deletions **struckthrough**)

   **Schedule 2 Postgraduate Diploma in Health Management, Quality and Leadership (PgDipHMQL)**

   Date of Academic Council Endorsement: 24/09/2009
   Academic Council Resolution Number: AC/116/2009 (iii)
   Date of Legislation Committee Endorsement: 14/10/2009
   Legislation Committee Resolution Number: LC/16/2009(ii)

1. **POSTGRADUATE COURSEWORK REGULATIONS** - (addition in **bold**, deletions **struckthrough**)

   **Schedule 2 Postgraduate Diploma in Professional Accounting (PgDipProfAcc)**

   Date of Academic Council Endorsement: 24/09/2009
   Academic Council Resolution Number: AC/116/2009 (iii)
   Date of Legislation Committee Endorsement: 14/10/2009
   Legislation Committee Resolution Number: LC/16/2009(ii)